



STATE OF WISCONSIN
Department of Safety and Professional Services
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Governor Scott Walker Secretary Dave Ross

BOARD OF NURSING
ROOM 121A, 1400 EAST WASHINGTON AVENUE, MADISON WI
CONTACT: DAN WILLIAMS (608) 266-2112
NOVEMBER 14, 2013

Notice: The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions and deliberations of the Board. A quorum of the Board will be present during the committee meetings.

8:00 A.M

CALL TO ORDER – ROLL CALL

- A. Adoption of Agenda(1-5)**
- B. Attendance at Practice Committee(6-11)**
- C. Attendance at Education and Licensure Committee(12-41)**
- D. Attendance at Legislation and Rules Committee(42-52)**
- E. Report of Practice Committee**
- F. Report of Education and Licensure Committee**
- G. Report of Legislation and Rules Committee**
- H. Approval of Board of Nursing Minutes of October 10, 2013(53-60)**
- I. Administrative Matters – Discussion and Consideration**
 - 1) Staff Updates
 - 2) 2014 Board meeting(61-62)
- J. WHA update – Discussion and Consideration(63-66)**

K. Legislative/Administrative Rule Matters - Discussion and Consideration

- 1) Update on AB404/SB337 **(67-68)**
- 2) Nursing Workforce Survey Requests **(69-70)**
- 3) Criminal Background Checks/Fingerprinting**(71-72)**

L. Discussion and Consideration of Items Received After Preparation of the Agenda:

- 1) Introductions, Announcements and Recognition
- 2) Presentations of Petition(s) for Summary Suspension
- 3) Presentation of Proposed Stipulation(s), Final Decision(s) and Order(s)
- 4) Presentation of Proposed Final Decision and Order(s)
- 5) Informational Item(s)
- 6) DLSC Matters
- 7) Status of Statute and Administrative Rule Matters
- 8) Education and Examination Matters
- 9) Credentialing Matters
- 10) Practice Questions/Issues
- 11) Legislation/Administrative Rule Matters
- 12) Liaison Report(s)
- 13) Speaking Engagement(s), Travel, or Public Relation Request(s)
- 14) Consulting with Legal Counsel

M. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

R. Deliberation of Proposed Final Decision and Order

- 1) Hope Vannyhuis, RN, (DLSC Case #13NUR151) (DHA case #SPS-13-0029)
(73-87)

S. Deliberation on Orders Fixing Costs

- 1) Krajewski, Carey, R.N. Order0002253**(88-94)**
- 2) Nelson, Shane, R.N. Order0002254**(95-102)**
- 3) Reddish, Linda, R.N. Order0002372**(103-111)**

T. Deliberation of Proposed Stipulations and Final Decision and Orders

- 1) 12 NUR 331 Kristin K. Hewitt, R.N. **(119-127)**
- 2) 12 NUR 587 Julie A Breitbach, R.N. **(128-134)**
- 3) 12 NUR 597 Deborah R. Grossbier, L.P.N. **(112-118)**
- 4) 13 NUR 052 Thomas M. Banholzer, R.N. **(141-148)**
- 5) 13 NUR 095 Joann E. Saunders, R.N. **(149-154)**
- 6) 13 NUR 141 Christine A. Gonzales, R.N. **(155-166)**
- 7) 13 NUR 309 Jayme C. Valentine, L.P.N. **(167-172)**
- 8) 13 NUR 330 Diane M. Schiavo, L.P.N. **(173-178)**
- 9) 13 NUR 331 Michael G. Tomkowiak, R.N. **(179-190)**
- 10) 13 NUR 363 Kevin L. Peters, L.P.N. **(191-198)**
- 11) 13 NUR 371 Michelle A. Somers, L.P.N. **(199-206)**
- 12) 13 NUR 426 Dawn L. Reagor-White, R.N. **(207-214)**
- 13) 13 NUR 431 Lisa K. McClanahan, R.N. **(135-140)**
- 14) 13 NUR 478 Benjamin A. Dahms, R.N. **(215-228)**
- 15) 13 NUR 188 Dawn E. Witek **(751-764)**

U. Deliberation on Denials

- 1) Reconsideration of R.N. examination for Joshua M. Grubb; 13 NUR 511
(229-316)

V. Professional Assistance Procedure (PAP) – Deliberation of Adverse Determination

- 1) L.S. **(317-328)**

W. Division of Legal Services and Compliance

- 1) Case Closings
- 2) Case Status Report**(329-338)**

X. Deliberation as to Monitoring Matters(339-340)

- 1) Bauman, Sara (fka Hirschberg), R.N. **(341-352)**
- 2) Ervin, Mary (fka Saxe), R.N. **(353-378)**
- 3) Flynn, Jennifer, R.N. **(379-402)**
- 4) Omereoney, Gold, R.N. **(403-422)**
- 5) Rabic, Bonnie, R.N. **(423-430)**
- 6) Rodgers, Kimberly, L.P.N. **(431-466)**
- 7) Sullivan, Colleen, R.N. **(467-486)**

Y. Deliberation as to Credentialing Matters

- 1) Convictions and/or Discipline
 - a. Tara Gardner **(487-520)**
 - b. Roxanne Melendrez **(521-548)**
 - c. Brandi Kittl **(549-569)**
 - d. Jessica Peterson **(570-612)**
 - e. Jesse Tuck **(613-640)**
- 2) General
 - a. Sajeetha Babu **(641-730)**
 - b. Maxwell Kirsch **(731-750)**

Z. Deliberation of Items Received After Preparation of the Agenda

- 1) Professional Assistance Procedure (PAP)
- 2) Monitoring Matters
- 3) Administrative Warnings
- 4) Review of Administrative Warning
- 5) Proposed Stipulations, Final Decisions and Orders
- 6) Proposed Final Decisions and Orders
- 7) Orders Fixing Costs/Matters Related to Costs
- 8) Petitions for Summary Suspension
- 9) Petitions for Re-hearings
- 10) Complaints
- 11) Examination Issues
- 12) Credential Issues
- 13) Appearances from Requests Received or Renewed
- 14) Motions
- 15) Consulting with Legal Counsel

RECONVENE INTO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

Voting on Items Considered or Deliberated on in Closed Session, If Voting is Appropriate

AA. Discussion of Board Meeting Process (Time Allocation, Agenda Items)

BB. Consideration of Board Strategic Planning and its Mission, Vision and Values

CC. Status of Newsletter – Discussion and Consideration

ADJOURNMENT

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PRACTICE COMMITTEE

BOARD OF NURSING

ROOM 121A, 1400 EAST WASHINGTON AVENUE, MADISON WI

CONTACT: DAN WILLIAMS (608) 266-2112

November 14, 2013

Notice: The following agenda describes the issues that the Committee plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions and deliberations of the Committee. A quorum of the Board will be present during the committee meeting.

8:00 A.M.

CALL TO ORDER – ROLL CALL – OPEN SESSION

- A. Approval of Agenda(PR1-PR2)
- B. Approval of Practice Committee Minutes of October 10, 2013(PR3-PR4)
- C. Review of Practice-Related Inquires – Consideration and Discussion
- D. Positions Statements – Consideration and Discussion(PR5-PR6)
- E. Public Comments

ADJOURNMENT OF PRACTICE COMMITTEE MEETING

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PRACTICE COMMITTEE
BOARD OF NURSING
MEETING MINUTES
OCTOBER 10, 2013

PRESENT: Julie Ellis, Jeffrey Miller, Lillian Nolan,

ABSENT: Maria Joseph

STAFF: Dan Williams, Executive Director; Nicholas Tank, Bureau Assistant; Matt Guidry, Bureau Assistant; and other Department Staff

CALL TO ORDER

Julie Ellis, Chair, called the meeting to order at 2:33. A quorum of three (3) members was present.

ADOPTION OF AGENDA

MOTION: Lillian Nolan moved, seconded by Jeffrey Miller, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF SEPTEMBER 12, 2013

MOTION: Lillian Nolan moved, seconded by Jeffrey Miller, to approve the minutes of September 12, 2013 as published. Motion carried unanimously.

ADJOURNMENT

MOTION: Jeffrey Miller moved, seconded by Lillian Nolan, to adjourn the Practice Committee meeting. Motion carried unanimously.

The meeting adjourned at 2:37.

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**Positions Statements Related to Advanced Practice Nurse Prescribers
Issued by the Board of Nursing**

IS THERE A RULE OR STANDARD REGARDING HOW MANY COLLABORATIVE RELATIONSHIPS A PHYSICIAN CAN ESTABLISH WITH ADVANCE PRACTICE NURSE PRESCRIBERS IN WISCONSIN?

There is not a rule that specifically identifies a number or limit. However, the rules of professional conduct for both physicians and nurses require that minimum standards of practice must be met to ensure public safety ([Ch N7, Wisc. Admin Code](#) and [Ch Med 10, Wisc. Admin Code](#)).

WHEN A VERBAL ORDER IS TAKEN, DOES THE PROVIDER NEED TO GIVE A SIGNATURE AT SOME POINT, AND WHEN?

A verbal order must be validated in writing “within the timeframe appropriate for the setting.” There is no explicit rule regarding time frames for the signing of a verbal order of APNPs or physicians.

DOES A COLLABORATING PHYSICIAN NEED TO BE WITHIN A CERTAIN SPECIALTY?

Existing regulations only specify collaborating with a licensed physician. However, per [Ch N8.10 \(7\)](#), Wis. Admin. Code it should be someone who is capable of delivering health care services within the scope of the practitioner’s professional expertise.

CAN AN APNP USE THEIR LICENSE TO PURCHASE PHARMACEUTICALS?

There is nothing in the statutes and rules that specifically permits this. However, [Ch N 8.09](#), Wisc Admin Code does limit the dispensing of prescription drugs by APNPs.

IS THERE A CASE WHERE A PHYSICIAN WOULD NEED TO SIGN ORDERS PRESCRIBED BY AN APNP?

The statutes and rules governing the prescriptive authority of APNPs is found in [441.16, Wis. Stats.](#) and [Ch N 8](#), Wis. Admin. Code. As long as an APNP is practicing within the scope for prescribing as outlined in [Ch N 8.06 and 8.07](#), then co-signature by a physician is unnecessary.

AS AN APNP, DOES THE NURSE LICENSURE COMPACT COVER ME?

No. Currently the Nurse Licensure Compact only covers RN and LPN licenses.

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EDUCATION AND LICENSURE COMMITTEE

BOARD OF NURSING

ROOM 121A, 1400 EAST WASHINGTON AVENUE, MADISON WI

CONTACT: DAN WILLIAMS (608) 266-2112

November 14, 2013

Notice: The following agenda describes the issues that the Committee plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions and deliberations of the Committee. A quorum of the Board will be present during the committee meeting.

8:05 A.M.

(OR IMMEDIATELY FOLLOWING ADJOURNMENT OF THE PRACTICE COMMITTEE MEETING)

CALL TO ORDER – ROLL CALL – OPEN SESSION

- A. Approval of Agenda(EL1-EL2)**
- B. Approval of Education and Licensure Committee Minutes of October 10, 2013 (EL3-EL4)**
- C. Review of Bryant and Stratton Admission, Progression and Curricular Decision Making Policy Revisions – Discussion and Consideration(EL5-EL20)**
- D. Quarter 3, 2013 NCLEX Pass Rate Data – Discussion and Consideration (EL21-EL28)**
- E. Excelsior College – Discussion and Consideration(EL29-EL30)**
- F. Status update as to ‘Nursing Program Self-Evaluation Report for Continuing Approval’ (form #3028) – Discussion and Consideration**
- G. Public Comments**

ADJOURNMENT OF EDUCATION AND LICENSURE COMMITTEE MEETING

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**EDUCATION AND LICENSURE COMMITTEE
BOARD OF NURSING
MEETING MINUTES
OCTOBER 10, 2013**

PRESENT: Carol Ott, Julie Ellis, Gretchen Lowe

STAFF: Dan Williams, Executive Director; Nicholas Tank, Bureau Assistant; Matt Guidry, Bureau Assistant; other DSPS staff

CALL TO ORDER

Carol Ott, Chair, called the meeting to order at 9:29 a.m. A quorum of three (3) members was present.

ADOPTION OF AGENDA

MOTION: Julie Ellis moved, seconded by Gretchen Lowe, to adopt the agenda as published. Motion carried unanimously.

**APPROVAL OF EDUCATION & LICENSURE
COMMITTEE MINUTES OF SEPTEMBER 12, 2013**

MOTION: Julie Ellis moved, seconded by Gretchen Lowe, to approve the minutes of September 12, 2013 as amended. Motion carried unanimously.

REQUEST FOR AUTHORIZATION TO ADMIT STUDENTS

MOTION: Julie Ellis moved, seconded by Gretchen Lowe, to recognize the appearance of Kay Tupala addressing the Board on behalf of Northeast Wisconsin Technical College. Motion carried unanimously.

MOTION: Julie Ellis moved, seconded by Gretchen Lowe, to grant Northeast Wisconsin Technical College's request for authorization to admit students for their Paramedic-to-ADN Program. Motion carried unanimously.

SCHOOL SITE SURVEY MATTERS

MOTION: Julie Ellis moved, seconded by Gretchen Lowe, that the Education and Licensure Committee requests the Board of Nursing to take back total authority to conduct survey visits and write a report as prescribed in N441.01 and rule N1.02(13) to conduct survey visits to schools of nursing effective immediately. Also, the Education and Licensure Committee requests the Board of Nursing to request that a DSPS Staff Member accompany the survey team as a representative of the Department. Motion carried unanimously.

ADJOURNMENT

MOTION: Julie Ellis moved, seconded by Gretchen Lowe, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 9:47 a.m.

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**State of Wisconsin
Department of Safety and Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Jill M. Remy, Program Manager		2) Date When Request Submitted: 10/30/2013	
		Items will be considered late if submitted after 5 p.m. and less than: <ul style="list-style-type: none"> ▪ 8 business days before the meeting for paperless boards ▪ 14 business days before meeting for all others 	
3) Name of Board, Committee, Council, Section: Board of Nursing			
4) Meeting Date: 11/14/2013	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Review of Bryant and Stratton Admission, Progression and Curricular Decision Making Policy Revisions	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
10) Describe the issue and action that should be addressed: At the September 12, 2013 Board of Nursing meeting, the Board passed a motion requesting that Bryant and Stratton College submit evidence of clear authority for development, implementation and evaluation of the program by the Educational Administrator, including decision-making on admission and progression policy and curriculum. Review revisions to the Bryant and Stratton admission, progression and curricular decision making policies; make recommendations and motions as necessary.			
11) Authorization			
Jill M. Remy		10/30/2013	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			



Bryant & Stratton College
10950 West Potter Road
Wauwatosa, WI 53226

October 28, 2013

Board of Nursing Curriculum Committee Chair
Wisconsin Board of Nursing
Department of Safety and Professional Services
1400 E. Washington Ave, PO Box 8935
Madison, WI 53708-8935

Dear BON Curriculum Committee Members,

This letter is in response to a letter received on September 24, 2013 from the Wisconsin Board of Nursing requesting that “Bryant & Stratton continue to refine the decision-making document submitted for the September meeting to include evidence of clear authority for development, implementation, and evaluation of the program by the educational administrator, including decision-making on admission and progression policy and curriculum.”

Please find enclosed/attached the following documents to support revisions to the admission and progression process, as well the revised decision-making policy:

- Curricular decision making:
 - Revised Policy #008: Decision-making Process for Changes to Nursing Program
- Admission:
 - Nursing Acceptance Checklist
 - Former Student Returning (FSR) Re-Entry Appeal Rubric
- Progression:
 - Nursing Admission and Progression Criteria Literature Review
 - Professionalism Rubric Documents
 - Pharmacology Student Nurse Remediation Contract

The revised Bryant & Stratton College curricular decision-making policy ensures that opportunities exist for nursing programs in all geographical areas to benefit from informational input regarding curriculum development, implementation, and evaluation. The collective body of Nursing Program Directors can either vote to integrate curricular matters College-wide, or decline the opportunity without jeopardizing individual nursing programs from adopting proposed changes.

The admissions process is revised to offer final decision-making to the chairperson of the Student Admissions and Retention Committee (G. Russell, PhD RN) and the Nursing Educational Administrator for the Milwaukee area (S. Bonis PhD RN).

Faculty are involved in developing effective means to work within College-wide progression policies. Problems and concerns are presented for discussion at faculty meetings, deferred to the Curriculum Committee for development, returned to the Faculty Committee for further discussion



**Bryant & Stratton College
10950 West Potter Road
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and vote, and finally integrated into the Supplemental Syllabus. The Supplemental Syllabus is the foundational syllabus for all nursing courses in the BSC Milwaukee Nursing Program. Two specific changes developed and integrated over the past five semesters include 1) an evidence-based Professionalism Rubric, designed to address tardiness, attendance, safety, and behavioral issues and 2) an evidence-based approach to pharmacology remediation that was designed to increase student performance expectations in the course.

We look forward to presenting these changes and supporting evidence to Board of Nursing members during the November 14, 2013 meeting. Please feel free to contact me for any additional information.

Very sincerely yours,

Susan Bonis PhD RN
Nursing Program Director
Bryant & Stratton College
10950 West Potter Road
Wauwatosa, WI 53266
414-302-7007 ext. 505
sabonis@bryantstratton.edu

BRYANT & STRATTON COLLEGE		
Policy & Procedure Statement		
Subject Title: Decision-Making Process for Changes to Nursing Program	Policy No: 008A	Effective Date: August. 22, 2013 Rev October 10,2013
Schools Affected: ALL CAMPUSES	Approved By: Chief Academic Officer	No. Pages: 4
Reference to Other Publications Governing this Policy and Procedure Statement: Policies 054 and 042.		

PURPOSE: To state the process for implementing changes to the Nursing Programs at Bryant & Stratton College (BSC) both college-wide and campus-specific.

POLICY: All decisions affecting the development, implementation and evaluation of the Nursing Program will be made following the multi-step process described in this policy with the goal of ensuring compliance with legal requirements and consistency with program outcomes, institutional mission, BSC's strategic plan, and institutional resources.

PROCEDURES: The following procedure will be employed for implementing changes affecting the development, implementation, and evaluation of the Nursing Program.

I. Review by Nurse Faculty and Program Director

- A. Concerns or proposed changes will be raised by Program Director, faculty, students, advisory board, peer reviewers, or other constituents of BSC.
- B. Advocates of the change or concern will collect evidence and data supporting the suggested change. This will include research regarding best practices, student surveys, instructor evaluations, graduate surveys, faculty course appraisal instruments, employer satisfaction surveys, graduation and retention rates, theoretical reviews, course consistency reviews, and the like.
- C. The Program Director then reviews the evidence and data and determines whether the concern or proposed change is valid and consistent with program outcome goals. If the Program Director determines that the matter is appropriate for further review, he or she will send it to the campus Nursing Program faculty for review and discussion.
- D. The Nursing faculty, together with the Program Director, will then review the evidence and data and direct the matter to one or more of the following committees:
 - Curriculum Implementation
 - Admission and Progression
 - Resource
 - Program Feedback
- E. The Committee(s) will then meet and consider the evidence and data and report back to the Nursing Program Faculty and Program Director with feedback and recommendations.
- F. The Nursing Program Faculty and Program Director then will consider the Committee(s) Report and vote either to take no action or to send the matter to the College-wide Nursing Program Directors.

II. Review by College-Wide Nursing Program Directors

- A. Upon the request of the campus Nursing Program Faculty and Program Director, the Nursing Program Directors will convene at their next regularly scheduled meeting (or, if related to a board or accreditor mandate, at a specially called meeting) to consider the proposed change. The Nursing Program Directors will consider the collected evidence and data, the recommendations and feedback in the Committee(s) Report, the analysis of

the campus Nursing Program Faculty and Program Director, and the affect the proposed change will have on program outcomes.

- B. After such consideration, the College-Wide Nursing Program Directors will vote to:
 - Support the proposal or
 - Not support the proposal.
- C. If the Nursing Program Directors vote to support the proposal, they will report back to the Campus Nursing Program Faculty and implement with:
 - A timeframe for implementation of the change;
 - Instructions on the method for carrying out the change.
- D. If the Nursing Program Directors vote not to support the proposal, they will report back to the Campus Nursing Program Faculty and Program Director with an explanation of the reasons why they cannot approve the proposed change. Such report will identify the evidence and data (or the lack thereof) relied upon to reach their decision.
- E. The Campus Nursing Program Faculty and Program Director may then decide whether to abandon the proposal or to proceed with the intent of addressing the concerns reported by the College-Wide Nursing Program Directors.

III. Revision of Proposal by Campus Nursing Program Faculty and Program Director

- A. If the Campus Nursing Program Faculty and Program Director decide to continue to pursue the proposed change, they will carry out the following tasks:
 - Engage in additional discussion of the matter taking into account the matters and concerns raised by the College-Wide Program Directors and relevant data both internal or external.
 - Revise original proposal to address such matters, concerns, and data.
 - Send revised proposal to appropriate subject matter Committee(s).
- B. The Committee(s) will then meet and consider the evidence and data and report back to the Nursing Program Faculty and Program Director with feedback and recommendations.
- C. The Campus Nursing Program Faculty and Program Director will then consider the report of the Committee(s) and further revise the proposal if necessary.
- D. The Campus Nursing Program Faculty and Program Director will then take a vote to determine whether they wish to continue to pursue the proposed change by re-submitting the matter to the College-Wide Nursing Program Directors.
- E. If the Campus Nursing Program Faculty and Program Director vote to continue to pursue the change, they will then send the revised proposal to College-Wide Nursing Program Directors.

IV. Additional Review by the College-Wide Nursing Program Directors

- A. The College-Wide Nursing Program Directors will reconvene in person or by phone to consider the revised proposed change.
- B. At such meeting the Campus Nursing Program Director will present evidence showing how all of the factors and feedback previously raised by the Campus-Wide Nursing Program Directors and the Campus Committee(s) were considered and addressed.
- C. After such presentation, the College-Wide Nursing Program Directors will vote to:
 - Support the proposal or
 - Not support the proposal.
- D. If the Nursing Program Directors vote to support the proposal, they will report back to the Campus Nursing Program Faculty and implement with:
 - A timeframe for implementation of the change;

- Instructions on the method for carrying out the change.
- E. If the Nursing Program Directors vote not to support the proposal, they will report back to the Campus Nursing Program Faculty and Program Director with an explanation of the reasons why they cannot approve the proposed change. Such report will identify the evidence and data (or the lack thereof) relied upon to reach their decision.

V. Ultimate Decision-Making at Campus

- A. If the Campus Nursing Program Faculty and Program Director wish to continue to pursue the proposed change despite the rejection by the College-Wide Nursing Program Directors, they may return the matter to their campus to attempt to implement the change exclusively at the campus, rather than College-wide.
- B. To initiate the campus-level review, the Nursing Program Director will submit a request to the Campus Director to implement the revised proposal exclusively at the campus.
- C. The Campus Director will then review the revised proposal considering:
- The factors and feedback previously raised by the Campus-Wide Nursing Program Directors and the Campus Committee(s);
 - Bryant & Stratton College's mission, vision, and strategic goals
 - Institutional resources; and
 - Sufficiency of data.
- D. Upon consideration of these factors, the Campus Director may either:
- ~~Reject the proposal or~~ Ask the Nursing Program to move forward
 - Allow the proposal to proceed for additional review.
- E. If the Campus Director allows the proposal to proceed, he or she will contact the State Director within 10 business days of his or her consideration of the revised proposal and request the State Director's appointment of an Academic Education Task Force (AETF) to review the revised proposal.
- F. The State Director will then appoint five (5) individuals from the Campus to consider non-nursing elements of the proposal for implementation exclusively at the Campus. The Nursing Program Director and the Campus Director/State Director will always serve as two (2) of the five (5) members of the AETF.
- G. The AETF will then convene and consider:
The factors and feedback previously raised by the Campus-Wide Nursing Program Directors and the ~~Campus Committee(s);~~ local nursing faculty and nursing committees:
- Bryant & Stratton College's mission, vision, and strategic goals
 - Institutional resources;
 - ~~Sufficiency of data.~~
 - Opportunities for collaboration
- H. The AETF will ~~then vote to do suggest~~ one of the following:
- ~~Approve the proposal. Note there are no concerns regarding resources. If the proposal is approved, the~~ The Nursing Director will oversee the implementation of the proposal at his or her campus.
 - ~~Deny the proposal;~~
 - ~~Remand Request~~ the matter be referred back to the Campus Nursing Program Faculty and Program Director ~~with instructions~~ to provide additional information or timeframe where resources may be available for the proposal within a specified timeframe. ~~The AETF will consider such additional information and place the matter to vote again within a reasonable number of business days, defined by the AETF.~~

NOTES

Data Sources

Data sources that may be considered in the decision-making process include, but are not limited to:

- BSC Nursing Program Directors
- Surveys from nursing programs of other institutions
- Other reports available
- Evidence of Student Success:
 - Clinical course evaluations
 - Attrition rates
 - Graduation rates
 - Employer feedback
 - NCLEX outcomes
 - Student Surveys

Glossary

Academic Education Task Force (AETF): A task force comprised of five (5) individual representatives of a campus, including the Nursing Program Director and the Campus Director, whose purpose is to review and assess proposed changes to the Nursing Program which would be implemented only at the campus level, rather than college wide.

Nursing Program Director (also known as “Educational Administrator”): The Nursing Program’s educational administrator whose responsibility is to develop, implement, and evaluate the Nursing Program, including its outcomes and day-to-day operations.

College-Wide Nursing Program Directors: The BSC Nursing Program Directors assigned to all BSC campuses with Nursing Programs. Such Nursing Program Directors regularly meet as a committee and have authority of BSC nursing outcomes college-wide.

Campus Director: An administrator with the delegated authority, including but not limited to, the day-to-day operations and the strategic vision of the campus.

State Director: An administrator who oversees all BSC campuses within a BSC geographic region.

Other BSC Policies

BSC Policies 054 and 042 provide for college-wide review of course outcomes and curriculum assessment and revision respectively at set time intervals for all BSC programs, not just the Nursing Program. These policies remain in effect. This policy is designed to address only Nursing Program changes and it augments Policies 054 and 042 to allow BSC and its individual campuses to assess and implement Nursing Program changes that may require more immediate and streamlined attention.



BRYANT & STRATTON'S NURSING ACCEPTANCE CHECKLIST



Name: _____

Address: _____

Telephone: _____

Email: _____

- Interviewed by designee of Nursing department
 - o Interview by: _____

- All nursing enrollment paperwork turned in
 - o Verified by: _____

- Background Check Complete

TEAS Score

Attempt #1: _____

Attempt #2: _____

Attempt #3: _____

- Previous College Experience? Yes No (circle one)
 - o Degree and Field: _____
 - o Previous College Locations: _____
 - o How many transfer credits: _____

- Director of Admissions **APPROVE** **DENY** (circle one)

Signature

- Chairperson of Student Admissions **APPROVE** **DENY** (circle one)

Signature

- Education Admin. for Milwaukee Market **APPROVE** **DENY** (circle one)

Signature



APPROVED



DENIED

Nursing Admission and Progression Criteria Literature Review
 Susan A. Bonis PhD RN
 Nursing Program Academic Director
 June 3, 2012

Reference	Purpose	Design/Data collection	Instrument(s)	Sample	Findings and Recommendations
Crow, C.S., Handley, M., Morrison, R.S., & Shelton, M.M. (2004) Requirements and interventions use by BSN programs to promote and predict NCLEX-RN success: A national study. <i>Journal of Professional Nursing</i> , 20(3), 174-186.	<ul style="list-style-type: none"> ID specific program requirements and educational interventions used to promote NCLEX-RN success Determine best predictors of NCLEX-RN success 	Descriptive correlational design		513 generic BSN programs	<ul style="list-style-type: none"> Standardized entrance exams <ul style="list-style-type: none"> ACT NLN content at-risk scores <ul style="list-style-type: none"> Mental health Community health Clinical proficiency and use of exit exams as graduation requirements Commercial reviews Percent white as demographic
Gilmore, M. (2008). Predictors of success in associate degree nursing programs. <i>Teaching and Learning in Nursing</i> , 3, 121-124.	<ul style="list-style-type: none"> ID predictor factors to assist nursing programs in determining admission criteria 	Retrospective correlational study	<ul style="list-style-type: none"> Academic transcript <ul style="list-style-type: none"> GPA ACT NCLEX-RN success 	218 students	<ul style="list-style-type: none"> Prenursing GPA ACT composite ACT math ACT reading ACT science ACT English A&P I A&P II Nursing GPA of 3.0 ACT English subscore (NCLEX-RN is written at an 11th grade reading level)
Grossbach, A & Kuncel, N.R. (2011). The predictive validity of nursing admission measures for performance on the NCLEX: A meta-analysis	Measure the power of key admission and nursing school variables for predicting performance on the NCLEX-RN	Meta-analysis		31 samples across 7159 BSN participants	<ul style="list-style-type: none"> Standardized admissions tests <ul style="list-style-type: none"> ACT SAT Nursing grades in general Grades earned during second year Pre-nursing GPA
Landry, L.G., Davis, H., Alameida, M.D., Prive, A. & Renwanz-Boyle, A. (2010). Predictors of NCLEX-RN success across 3 prelicensure program types. <i>Nurse Educator</i> , 35(6), 259-263.	Explore student characteristics to ID first time success on the NCLEX-RN			583 students	<ul style="list-style-type: none"> Specific course grades <ul style="list-style-type: none"> Pathophysiology Med/surg Foundations Nursing GPA Pre-nursing GPA Pre-admission course grades <ul style="list-style-type: none"> Science course English (reading)

					<p>comprehension related to critical thinking)</p> <ul style="list-style-type: none"> • Scores on entrance exams <ul style="list-style-type: none"> ○ TEAS • Standardized predictor exams <ul style="list-style-type: none"> ○ Mosby ○ HESI* ○ ATI* • Demographic characteristics <ul style="list-style-type: none"> ○
<p>Johnson et al. (2009)</p> <p>Personal Background Preparation Survey for Early Identification of Nursing Students at Risk for Attrition</p>	<p>To assess the predictive validity and reliability of the PBPS (Personal Background and Preparation Survey) for averting adverse academic status events (AASE) among nursing students</p>	<p>Predictive validity and reliability of the PBDS to predict adverse academic status events in underrepresented minority students (URMS) in two diverse nursing schools in the southwestern US over 2 years (2004-2005).</p>	<p>2004 PBPS contained 69 items, whereas the 2005 PBPS was revised to 83 items.</p> <p>PBPS categories: Personal Familial Academics Self-concept Support Financial Leadership Discrimination Community service Long-range goals</p>	<p>N=187 Fall 2004 and N=188 Fall 2005 students entering nursing programs in two southwestern US nursing schools.</p>	<ul style="list-style-type: none"> • The PBPS facilitated early identification of nursing students at risk for adverse academic status events.
<p>Newton et al. (2007)</p> <p>Baccalaureate Nursing Program Admission Policies: Promoting Success or Facilitating Failure?</p>	<p>To describe and compare two cohorts of first semester nursing students who were admitted under a policy of rolling admissions</p>	<p>Exploratory descriptive.</p> <p>Pre nursing course grades were retrieved from the study institution's pre-nursing database. TEAS scores were obtained from the ATI web site. Overall first semester nursing GPA was calculated from individual course grades collected from final grade submission forms. Attrition was calculated by summing the number</p>	<p>Dependent variables: success and attrition in the first semester of the nursing major.</p> <p>Independent variables were overall pre-nursing GPA and TEAS composite score.</p>	<p>184 first semester nursing students who were admitted to begin the nursing major in either the fall or winter semester of a large mid-western state supported baccalaureate nursing program.</p>	<p>Use of rolling admission policy coupled with admitting students into the nursing major twice during an academic year resulted in two cohorts of students whose academic preparedness for, and success during, the first semester of the nursing major differed significantly.</p> <p>Data revealed that the fall semester cohort had significantly higher mean pre-nursing GPA, mean TEAS composite score, and mean first semester nursing GPA than did the winter cohort. The winter cohort also had a higher attrition rate than did the fall cohort, as evidenced by 7 students (winter) versus 2 (fall) students receiving final course grades below</p>

		of students who obtained one or more first semester nursing course grades below 2.5			2.5. Differences between the two cohorts were explained by student selection at the study institution. The study authors report unevenness in the weighting of admission criteria. Final pre-nursing course grades are weighted heavily, whereas no attention is given to where applicants took their pre-nursing courses or how many times courses were repeated. They cite authors who report repeating courses as contributing to higher attrition rates and as influencing eventual success in a nursing program.
Prymachuk et al. (2009) Nurse education: factors associated with attrition	To identify the factors having an impact on student completion rates.	A retrospective cohort study conducted in 2007 using routinely collected demographic and completion data on 4 cohorts of nursing students studying at a large English university.	British variables: Completion status Cohort Student specialty Host Trust – British health provider Age on entry Ethnic Origin Sex Previous qual. Measure of “localness”	Data available for four Diploma of Higher Education cohorts between the summer of 2002 and autumn of 2003. n=1259	British demographics study of predetermined data sets. Age and qualifications on entry were the only two factors to predict completion in the regression analysis. Those completing tended to be 3 years older at entry than those not completing, and those with only the minimum entry qualifications were less likely to complete.
Stuenkel, D.L. (2006). At-risk students: Do theory grades + standardized examinations = success? Nurse Educator, 31(5), 207-212.	Explore predictive value of various standardized exams and achievement measures for NCLEX performance	Archival correlational design	NLN achievement tests	312 students who took the NCLEX-RN for the first time from 6 graduating classes	<ul style="list-style-type: none"> • Entrance criteria <ul style="list-style-type: none"> ○ GPA ○ NLN Pretest scores • Half-way point <ul style="list-style-type: none"> ○ Entrance criteria ○ Nursing course grades ○ Achievement test scores • Prior to last semester <ul style="list-style-type: none"> ○ NLN Community Health Achievement Test ○ NLN Adult Care examination
Tipton, P., Pulliam, M., Beckworth, C., Illich, P., Griffin, R., & Tibbitt, A. (). Predictors of associate degree nursing students' success. Southern Online Journal of	Assess the role of academic performance and other variables on NCLEX-RN performance	Retrospective study		385 ADN students over 4 years of classes	<ul style="list-style-type: none"> • Cumulative nursing course grades (subtle differences were statistically and clinically significant) <ul style="list-style-type: none"> ○ 79.80 predictive of success ○ 77.05 predictive of lack of success

Nursing Research, 8(1).					(NET scores, stress, and type of test taker not predictive)
Uyehara, J., Magnussen, L., Itano, J. & Zhang, S. (2007). Facilitating program and NCLEX-RN success in a generic BSN program. Nursing Forum, 42(1), 31-38.	<ul style="list-style-type: none"> • Measure success of curricular revision <ul style="list-style-type: none"> ○ Predictors of NCLEX-RN success ○ Predictors of program success ○ Predictors of attrition 	Longitudinal data collection		280n BSN students	SAT verbal score Science course grades Entrance exam grades <ul style="list-style-type: none"> • Rearrange nursing course to demonstrate progressive growth in complexity throughout the curriculum • Increase adult health from 8 to 10 credits and split into 2 course • Second adult health course in the 5th of 6 semesters • NCLEX review course for elective credit
Wolkowitz et al. (2010) Academic Predictors of Success in a Nursing Program	To apply a multiple regression model to student test scores to determine the relative strength of science, math, reading and English content areas in predicting early nursing school success	Participants were identified by first sending a survey to the directors of all nursing programs that had purchased both the TEAS and Fundamentals assessments since May 1, 2005, resulting in 314 directors. Participant data was filtered to collect study resulting sample of student test scores.	Standardized Test of Academic Skills (TEAS) and Assessment Technologies Institute's (ATI's) RN Fundamentals assessment.	4,105 students who completed all 4 subsections of the TEAS and the (ATI) RN Fundamentals 2.1 exam. These students came from 49 different RN programs in the country. ADN n= 1,743 BSN n= 2,000	The results indicate that the strongest predictor of early nursing program success is science, followed by reading, written/verbal and math. Results of this study showed a low to moderate correlation between the TEAS science subscores and performance on ATI's Fundamentals assessment. In accordance with past research, the results found that math and English tended to predict nursing program success less well than reading and science.

Bryant & Stratton statistics
TEAS:
> 70% pass NCLEX
60-70% salvageable
<60% unlikely to pass NCLEX

75 questions in the minimum time – educating at appropriate level of rigor

Reviewer:

BSC- Milwaukee Market Nursing FSR Re-entry Appeal Rubric

NAME:

BID#:

CAMPUS:

Criteria	Meets Standard (1 points)	Partially Meets Standard (.5 point)	Does not Meet Standard (0 points)	Points Awarded
Academic Eligibility	A.) Student is in good standing (1 point) B.) Student has CGPA above 3.0 (1 point)	A.) Student is in Jeopardy (.5 point) B.) Student CPGA is below 2.0 - 3.0 (.5 points)	A. Student is released (0 points) B. Student CGPA is below 2.0 (0 points)	
Behavioral Eligibility	A. Student has no documented behavior issues (1 points)	A. Student has minor documented behavioral issues (.5 point)	A. Student has major documented behavioral issues resulting in removal/failure of clinical or other school action (0 points)	
Readmission Application or Appeal Petition Letter	B. Application is filled out completely and thorough explanation of taking time off (1 point)	C. Application is filled completely, but poor explanation of taking time off. (.5 point)	B. Application not filled out and no explanation of taking time off (0 points)	
Mitigating Circumstances (As defined in BSC Official Catalog)	A. Student provides documentation of mitigating circumstances affecting time off from school and resolution. Mitigating circumstance and documentation are appropriate and related to the time affecting student's performance (1 point)		A. No documentation of mitigating circumstances affecting time off from school and/or mitigating circumstance is not relevant to the time of students performance issues. (0 points)	
TOTAL POINTS				

(NOTE: Student must achieve a total score of 3 or more to be considered for re-admission and students must score at least 1.5 points from Academic/Behavioral eligibility.)

	Accept	Deny
Nursing Program Director	<input type="checkbox"/>	<input type="checkbox"/>
Enrollment/Retention Chair	<input type="checkbox"/>	<input type="checkbox"/>
Dean of Student Services	<input type="checkbox"/>	<input type="checkbox"/>

*Denial by any member will result in student denial

Additional Comments/ Considerations:

APPENDIX A

Student:	Date/Time:
Course:	Instructor:

PROFESSIONALISM SCORE RUBRIC

This form will be used in theory/lecture, laboratory, and/or clinical components of any NURS course as applicable.

Infractions of any single criteria's expected conduct, results in a one point deduction from total course points.

Criteria	Expected Conduct	Points Deducted
Accountability	<ul style="list-style-type: none"> ▪ Follows BSC guidelines and policies (including but not limited to arriving on time) ▪ Assumes responsibility for individual judgments, decisions, and actions. ▪ Assumes accountability for individual judgments, decisions, and actions. ▪ Adheres to school and clinical site dress code. ▪ Prepared for theory, lab, or clinical. 	
Caring	<ul style="list-style-type: none"> ▪ Provides care and respect for human dignity. ▪ Exhibits caring behaviors when interacting with patients, families, other care providers. ▪ Exhibits caring behaviors when interacting with peers, faculty, and staff. ▪ 	
Communication	<ul style="list-style-type: none"> ▪ Interacts in effective and positive manner with patients, peers, faculty, and staff. ▪ Communicates information in a timely manner. ▪ Utilizes effective verbal and non-verbal therapeutic communication skills when interacting with clients, families, and other care providers. ▪ Demonstrates ability to act on written and verbal directions from faculty and members of the healthcare team. ▪ Demonstrates appropriate boundaries. 	
Ethics	<ul style="list-style-type: none"> ▪ Behaves in a manner consistent with the ANA Code of Ethics With Interpretive Statements – please refer to www.nursingworld.org ▪ Maintains and exhibits integrity. ▪ Upholds high standards of self and others. 	
Respect	<ul style="list-style-type: none"> ▪ Displays a non-judgmental attitude in providing nursing care to clients of different cultures, backgrounds, races, ages, etc. ▪ Engages in respectful behaviors. ▪ Addresses others with proper title or name. 	
Safety	<ul style="list-style-type: none"> ▪ Consistently maintains a safe environment of care. ▪ Protects confidentiality. ▪ Engages in non-disruptive behaviors. ▪ Recognizes limitations of self to provide effective, safe care. ▪ Requests appropriate assistance when needed. 	
Other	<ul style="list-style-type: none"> ▪ 	
<input type="checkbox"/> Check box if <u>Bryant & Stratton College Nursing Student Performance Check Feedback Form</u> *was completed.		
Total Points Deducted		

**Bryant & Stratton College Nursing Student Performance Feedback Form must be completed by instructor (on reverse side of this sheet).*

09/06/2012: Draft version 5.0; Revised 11.19.12 Leadership Council Meeting.

APPENDIX B
Bryant & Stratton College Nursing Student Performance Check Feedback Form

Student:	Date/Time:
Course:	Instructor:

Performance check issued for: **(BOLDED AREAS INDICATE INFRACTIONS THAT MAY RESULT IN A COURSE FAILURE AND/OR DISMISSAL FROM THE NURSING PROGRAM)**

- Performance deficiency related to scientific principles/techniques in performance of nursing procedures or medication administration.
- Failure to communicate critical information in a timely manner**
- Patient confidentiality violation**
- Clinical preparation is not as required.
- Maintains a safe environment of care**
- Lack of professionalism (see Professionalism Rubric on reverse side).**
- Tardiness and attendance
- Disruption of classroom learning environment
- Bullying behavior (e.g., gossiping, rumor mongering, ridicule, intimidation, demonstration of lack of respect toward peers and faculty, emotional tirades, displays of temper, or tantrums)**
- Failure to submit course requirements and paperwork:
 - Non-completion of required clinical skills in the nursing lab
 - No call, no show to skills lab appointments
 - Communication timeliness is not as required.
 - Performance deficiency reported by clinical facility.
 - Unprepared for class/clinical as directed by the instructor

Description if infraction:

Plan of action to improve performance or prevent reoccurrence:

Consequences of non-improvement:

Student statement re: above:

Signatures:

Student:	Instructor:
Course Lead:	Nursing Program Director:
Date:	Time:

Disclaimer: My signature indicates that I have read the above Student Performance Feedback Checklist and does not indicate or imply that I agree with the content in the above statements. My signature only indicates that I have reviewed the information and have received a copy of the statement. I acknowledge that I have been given ample time to make a statement regarding the listed infraction(s), and have the opportunity to challenge the statements in accordance with the Bryant & Stratton student grievance procedure.

Form Updated 8/27/2012, Revised 12/10/2012 CIC

APPENDIX C

BRYANT & STRATTON COLLEGE
Nursing Program

Student Documentation Form

Rationale for Absence or Tardiness From Theory/Lecture, Clinical, or Laboratory Experience

I, _____ (print name), was absent/tardy (circle one) from a scheduled:
theory/lecture class(es) on _____ {date(s)}

AND/OR

clinical experience(s) at _____ (print name of clinical site)

AND/OR laboratory session at _____ (print Wauwatosa or Bayshore campus), on
_____ {date(s)}:

I was absent/tardy (circle one) due to the following circumstance that created a medical and/or personal emergency for me. The following circumstance that I have recorded could not have been prevented, anticipated, and/or planned for such that prior to the emergency, alternate arrangements could have been made so that I could have attended the above scheduled academic learning experience.

* **Record the circumstance below:**

** I understand that what I have documented on this form must be consistent with the 'Professional Student Conduct,' section of the Bryant & Stratton College Nursing Program Student Handbook that states, "A student shall not submit or cause to be submitted any false, misleading or deceptive statements, information, or document to Bryant & Stratton College, its faculty or preceptors, or to the Board," and, the 2. **Code of Student Conduct/Dismissal Policy** (see, Rules & Regulations, "Acts of Dishonesty...., in the 'Official Catalog,' Bryant & Stratton College).*

I also understand that what I have documented on this form will be kept confidential and shared with course faculty and/or college administrators on a 'need-to-know' basis, only.

Student Signature:

Date:

Instructor Signature:

Date:

This form must be completed and submitted to the Instructor within 24 hours of the incident.

**State of Wisconsin
Department of Safety and Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Jill M. Remy, Program Manager		2) Date When Request Submitted: 10/25/2013	
		Items will be considered late if submitted after 5 p.m. and less than: <ul style="list-style-type: none"> ▪ 8 business days before the meeting for paperless boards ▪ 14 business days before meeting for all others 	
3) Name of Board, Committee, Council, Section: Board of Nursing			
4) Meeting Date: 11/14/2013	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Quarter 3 2013 NCLEX Pass Rate Data	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
10) Describe the issue and action that should be addressed: Review of Quarter 3 2013 NCLEX pass rate data; consider possible action for nursing programs with pass rates below the national average.			
11) Authorization			
Jill M. Remy		10/25/2013	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

RN Degree Analysis - Board Approved Programs

School	Degree		4th Quarter 2011	1st Quarter 2012	2nd Quarter 2012	3rd Quarter 2012	4th Quarter 2012	1st Quarter 2013	2nd Quarter 2013	3rd Quarter 2013	Total	% Passed
First Time Test Takers												
All RN Degrees												
National Average		# Passed	9966	34079	45870	45265	10493	37024	39689	43409	265795	
		#Cand	12040	37353	49462	50978	12426	40979	47818	53735	304791	0.87
RN Program - BON Approved												
Alverno College	RN BS	# Passed	2	82	36	31	2	66	23	29	271	
50-591	RN BS	# Cand	4	84	44	38	5	72	26	41	314	0.86
Bellin College	RN BS	# Passed	13	3	59	9	21	1	28	16	150	
50-522	RN BS	# Cand	16	3	63	9	24	2	31	23	171	0.88
Blackhawk Tech College	RN Assoc	# Passed	2	24	11	4	0	25	2	20	88	
50-477	RN Assoc	# Cand	2	24	11	4	0	27	3	23	94	0.94
Bryant and Stratton College	RN Asso	#Passed	10	43	49	39	21	39	42	21	264	
50-402	RN Asso	#Cand	13	47	54	44	26	41	49	26	300	0.88
Cardinal Stritch University	RN Assoc	# Passed	1	38	15	16	1	33	21	15	140	
50-483	RN Assoc	# Cand	2	41	17	23	1	37	23	20	164	0.85
Carroll University	RN BS	# Passed	0	7	26	7	0	7	41	4	92	
50-500	RN BS	# Cand	0	7	27	7	0	7	42	4	94	0.98
Chippewa Valley Tech College	RN Assoc	# Passed	3	66	52	32	1	78	29	23	284	
50-481	RN Assoc	# Cand	4	73	57	37	1	85	33	28	318	0.89
Col. of Menominee Nation	RN Asso	# Passed	2	3	3	4	4	3	1	6	26	
50-425	RN Asso	# Cand	2	5	3	4	4	3	1	6	28	0.93
Columbia-Mt. Mary	RN BS	# Passed	0	35	7	23	1	25	8	25	124	
50-520	RN BS	# Cand	0	38	10	27	1	27	8	30	141	0.88
Concordia University	RN BS	# Passed	0	0	17	13	0	0	25	27	82	
50-594	RN BS	# Cand	0	0	17	14	0	0	25	29	85	0.96
Edgewood College	RN BS	# Passed	6	35	6	39	10	31	8	38	173	
50-575	RN BS	# Cand	7	39	7	40	10	34	8	45	190	0.91
Fox Valley Tech College	RN Assoc	# Passed	2	29	27	19	0	32	19	23	151	
50-470	RN Assoc	# Cand	2	29	27	19	0	33	21	27	158	0.96
Gateway Tech College	RN Assoc	# Passed	2	48	35	19	8	32	20	17	181	
50-478	RN Assoc	# Cand	4	60	42	23	10	35	24	26	224	0.81

RN Degree Analysis - Board Approved Programs

School	Degree		4th Quarter 2011	1st Quarter 2012	2nd Quarter 2012	3rd Quarter 2012	4th Quarter 2012	1st Quarter 2013	2nd Quarter 2013	3rd Quarter 2013	Total	% Passed
Herzing University - Brookfield	RN BS	# Passed						10	1	1	12	
50-502	RN BS	# Cand						12	2	4	18	0.67
Herzing University - Madison	RN Asso	#Passed	0	18	35	2	0	0	27	2	84	
50-455	RN Asso	#Cand	0	20	39	3	0	0	31	2	95	0.88
Lakeshore Tech College	RN Assoc	# Passed	0	18	13	13	1	22	17	5	89	
50-476	RN Assoc	# Cand	0	18	13	15	1	26	18	6	97	0.92
Madison Area Tech College	RN Assoc	# Passed	1	48	7	71	1	43	20	36	227	
50-479	RN Assoc	# Cand	2	49	8	76	2	44	21	43	245	0.93
Maranatha Baptist Bible Col.	RN BS	#Passed	1	0	16	0	0	0	7	2	26	
50-501	RN BS	# Cand	1	0	17	0	0	0	7	2	27	0.96
Marian University	RN BS	# Passed	2	12	24	49	8	8	10	39	152	
50-539	RN BS	# Cand	3	12	25	56	8	10	11	51	176	0.86
Marquette University	RN BS	# Passed	3	9	34	74	8	6	42	46	222	
50-590	RN BS	# Cand	4	10	38	80	9	6	49	61	257	0.86
Mid State Tech College	RN Assoc	# Passed	3	26	12	21	0	35	17	11	125	
50-400	RN Assoc	# Cand	3	30	13	23	0	35	18	13	135	0.93
Milwaukee Area Tech College	RN Assoc	# Passed	4	53	7	47	1	50	6	52	220	
50-480	RN Assoc	# Cand	4	53	7	47	1	50	7	56	225	0.98
Milw School of Engineering	RN BS	# Passed	7	7	4	12	3	8	0	16	57	
50-544	RN BS	# Cand	7	8	4	12	3	8	0	17	59	0.97
Moraine Park Tech College	RN Assoc	# Passed	0	34	22	12	2	52	19	18	159	
50-482	RN Assoc	# Cand	0	35	23	14	2	53	20	20	167	0.95
Nicolet Area Tech College	RN Assoc	# Passed	1	0	15	13	0	15	8	8	60	
50-401	RN Assoc	# Cand	1	0	15	14	0	16	8	10	64	0.94
North Central Tech College	RN Assoc	# Passed	0	38	22	22	2	42	12	22	160	
50-475	RN Assoc	# Cand	1	39	24	27	3	44	14	23	175	0.91
Northeast WI Tech College	RN Assoc	# Passed	4	74	38	28	1	72	38	30	285	
50-473	RN Assoc	# Cand	4	79	40	30	2	79	40	39	313	0.91

RN Degree Analysis - Board Approved Programs

School	Degree		4th Quarter 2011	1st Quarter 2012	2nd Quarter 2012	3rd Quarter 2012	4th Quarter 2012	1st Quarter 2013	2nd Quarter 2013	3rd Quarter 2013	Total	% Passed
Rasmussen - Green Bay	RN Assoc	# Passed					5	5	4	7	21	
50-485	RN Assoc	# Cand					8	10	4	10	32	0.66
Southwest WI Tech College	RN Assoc	# Passed	0	2	10	30	0	0	20	11	73	
50-471	RN Assoc	# Cand	0	2	10	30	0	0	21	11	74	0.99
UW-Eau Claire	RN BS	# Passed	0	48	19	55	0	52	31	22	227	
50-584	RN BS	# Cand	1	50	21	57	0	55	32	23	239	0.95
UW-Milwaukee	RN BS	# Passed	3	82	56	30	0	96	23	53	343	
50-583	RN BS	# Cand	3	95	63	39	1	105	26	69	401	0.86
UW-Madison	RN BS	# Passed	3	0	26	115	5	0	10	119	278	
50-595	RN BS	# Cand	3	1	26	128	7	0	10	132	307	0.91
UW-Oshkosh	RN BS	# Passed	28	64	41	59	25	76	58	37	388	
50-581	RN BS	# Cand	30	64	41	63	26	80	62	45	411	0.94
Viterbo College	RN BS	# Passed	0	2	61	7	0	0	47	10	127	
50-582	RN BS	# Cand	0	3	65	8	0	0	55	13	144	0.88
Waukesha County Tech	RN Assoc	# Passed	2	30	9	17	1	39	22	14	134	
50-474	RN Assoc	# Cand	2	30	10	17	1	41	22	14	137	0.98
Western Tech College	RN Assoc	# Passed	1	29	31	15	0	34	29	17	156	
50-484	RN Assoc	# Cand	1	30	33	17	0	34	33	20	168	0.93
WI Indianhead Tech College	RN Assoc	# Passed	1	39	7	45	0	38	5	44	179	
50-472	RN Assoc	# Cand	1	40	11	47	0	43	7	49	198	0.90
WI Lutheran College	RN BS	# Passed			0	6	0	0	7	8	21	
50-505	RN BS	# Cand			1	9	0	0	7	10	27	0.78

RN Degree Analysis - Authorized to Admit Students, Not Yet Board Approved

School	Degree		4th Quarter 2011	1st Quarter 2012	2nd Quarter 2012	3rd Quarter 2012	4th Quarter 2012	1st Quarter 2013	2nd Quarter 2013	3rd Quarter 2013	Total	% Passed
First Time Test Takers												
All RN Degrees												
National Average		# Passed	9966	34079	45870	45265	10493	37024	39689	43409	265795	
		#Cand	12040	37353	49462	50978	12426	40979	47818	53735	304791	0.87
RN Program - Authorized to Admit Students, Not Yet BON Approved												
Lac Courte Oreilles Ojibwe	RN Asso	# Passed						1	0	2	3	
50-403	RN Asso	# Cand						2	4	3	9	0.33
Rasmussen - Wausau	RN Asso	# Passed								5	5	
50-504	RN Asso	# Cand								7	7	0.71

LPN Degree Analysis - Board Approved Programs

Degree Analysis												
School	Degree		4th Quarter 2011	1st Quarter 2012	2nd Quarter 2012	3rd Quarter 2012	4th Quarter 2012	1st Quarter 2013	2nd Quarter 2013	3rd Quarter 2013	Total	% Passed
LPN Degree												
National pass rates		# Passed	10792	12998	11010	19082	10263	11487	10155	18178	103965	
first time candidates		# Cand	13401	15530	13339	21883	12592	13650	12208	20696	123299	0.84
LPN Program - BON Approved												
Blackhawk Tech College	LPN	# Passed	3	11	2	10	2	8	5	8	49	
50-100		# Cand	3	11	2	10	2	8	5	9	50	0.98
Chippewa Valley Tech College	LPN	# Passed	5	24	7	18	4	21	24	19	122	
50-197		# Cand	5	25	7	18	4	21	24	20	124	0.98
College of Menominee Nation	LPN	# Passed	0	2	3	4	3	2	3	6	23	
50-125		# Cand	0	2	3	5	3	2	3	6	24	0.96
Fox Valley Tech College	LPN	# Passed	4	31	21	28	6	29	14	17	150	
50-157		# Cand	4	32	21	31	6	31	14	17	156	0.96
Gateway Tech College	LPN	# Passed	11	27	28	32	5	20	23	23	169	
50-159		# Cand	14	27	30	35	5	20	23	26	180	0.94
Herzing University - Madison	LPN	#Passed	3	0	1	1	8	1	0	7	21	
50-120		#Cand	3	0	1	1	8	1	0	7	21	1.00
Lakeshore Tech College	LPN	#Passed	3	16	6	6	3	10	8	3	55	
50-198		#Cand	3	16	6	7	3	10	8	3	56	0.98
Madison Area Tech College	LPN	# Passed	4	16	5	14	5	15	4	14	77	
50-156		# Cand	4	16	5	15	5	15	4	14	78	0.99
MATC-Mdsn Stand Alone	LPN	#Passed	0	27	6	32	3	16	14	28	126	
50-113		# Cand	0	27	6	32	3	17	14	29	128	0.98
Mid State Tech College	LPN	#Passed	2	8	10	14	3	7	4	12	60	
50-110		#Cand	3	8	10	15	3	7	4	12	62	0.97
MATC-Mlw Stand Alone	LPN	#Passed	0	15	3	13	0	4	3	10	48	
50-114		#Cand	0	15	3	13	0	4	3	11	49	0.98
Milwaukee Area Tech College	LPN	# Passed	5	13	9	17	4	13	6	18	85	
50-158		# Cand	5	14	9	17	5	15	6	19	90	0.94
Moraine Park Tech College	LPN	# Passed	6	23	10	23	3	15	11	14	105	
50-153		# Cand	6	23	10	23	3	15	11	14	105	1.00
Nicolet Area Tech College	LPN	#Passed	0	6	5	3	4	0	2	2	22	
50-101		#Cand	1	6	5	3	4	0	2	2	23	0.96
North Central Tech College	LPN	#Passed	4	22	14	18	4	8	12	12	94	
50-105		#Cand	4	22	14	18	4	9	12	12	95	0.99

LPN Degree Analysis - Board Approved Programs

School	Degree		4th Quarter 2011	1st Quarter 2012	2nd Quarter 2012	3rd Quarter 2012	4th Quarter 2012	1st Quarter 2013	2nd Quarter 2013	3rd Quarter 2013	Total	% Passed
Northeast WI Tech-Stand alone 50-106	LPN	#Passed	1	1	3	6	0	0	3	3	17	
		#Cand	1	1	5	6	0	0	3	3	19	0.89
Northeast WI Tech College 50-152	LPN	# Passed	11	17	39	39	12	27	28	42	215	
		# Cand	11	18	41	44	13	29	31	46	233	0.92
Southwest WI Tech 50-196	LPN	# Passed	1	2	5	21	1	3	23	22	78	
		# Cand	1	2	5	21	1	3	23	22	78	1.00
Waukesha County Tech College 50-199	LPN	# Passed	4	15	5	24	4	14	15	11	92	
		# Cand	4	15	5	24	4	14	16	11	93	0.99
Western Tech College 50-195	LPN	#Passed	7	16	13	16	3	18	12	12	97	
		#Cand	8	16	15	16	3	19	13	12	102	0.95
Wisconsin Indianhead Tech Coll 50-103	LPN	#Passed	5	22	12	35	4	14	10	34	136	
		#Cand	5	22	13	36	4	14	10	34	138	0.99

LPN Degree Analysis - Authorized to Admit Students, Not Yet Board Approved

Degree Analysis												
School	Degree		4th Quarter 2011	1st Quarter 2012	2nd Quarter 2012	3rd Quarter 2012	4th Quarter 2012	1st Quarter 2013	2nd Quarter 2013	3rd Quarter 2013	Total	% Passed
LPN Degree												
National pass rates		# Passed	10792	12998	11010	19082	10263	11487	10155	18178	103965	
first time candidates		# Cand	13401	15530	13339	21883	12592	13650	12208	20696	123299	0.84
LPN Program - Authorized to Admit Students, Not Yet BON Approved												

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Carol Ott		2) Date When Request Submitted: Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> ▪ 10 work days before the meeting for Medical Board ▪ 14 work days before the meeting for all others 	
3) Name of Board, Committee, Council, Sections: Wisconsin Board of Nursing – Education/Licensure Committee			
4) Meeting Date: 11/14/13	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Excelsior College – Discussion and Consideration	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing? <input type="checkbox"/> Yes by <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: I would like Jill Remy to ask Excelsior to provide it's overall NCLEX pass rate by quarter to the BON and to also request that they provide the Wisconsin student NCLEX pass rate. If you need a motion for this, please put Excelsior on next month's agenda.			
11) Authorization			
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)			
Date			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Board Services Bureau Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Executive Assistant prior to the start of a meeting.			

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STATE OF WISCONSIN

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Governor Scott Walker Secretary Dave Ross

LEGISLATION AND RULES COMMITTEE

BOARD OF NURSING

ROOM 121A, 1400 EAST WASHINGTON AVENUE, MADISON WI

CONTACT: DAN WILLIAMS (608) 266-2112

November 14, 2013

Notice: The following agenda describes the issues that the Committee plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions and deliberations of the Committee. A quorum of the Board will be present during the committee meeting.

8:10 A.M.

(OR IMMEDIATELY FOLLOWING THE ADJOURNMENT OF THE EDUCATION AND
LICENSURE COMMITTEE MEETING)

CALL TO ORDER – ROLL CALL – OPEN SESSION

- A. Approval of Agenda(LR1-LR2)**
- B. Approval of Legislation and Rules Committee Minutes of October 28, 2013 (LR3-LR4)**
- C. Rule-making status - Discussion and Consideration**
 - 1) Draft rule amending N 2 and N3 relating to applications(LR5-LR10)
 - 2) Draft rule amending N 1 relating to school approval
- D. Public Comments**

ADJOURNMENT OF LEGISLATION AND RULES COMMITTEE MEETING

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LEGISLATION AND RULES COMMITTEE
BOARD OF NURSING
MEETING MINUTES
OCTOBER 28, 2013

PRESENT: Jeffrey Miller, Lillian Nolan

STAFF: Dan Williams, Executive Director; Sharon Henes, Rules Coordinator;
Matt Guidry, Bureau Assistant; Other Department Staff

CALL TO ORDER

Jeffrey Miller, Chair called the meeting to order at 8:01 a.m. A quorum of two (2) members was present.

ADOPTION OF AGENDA

MOTION: Lillian Nolan moved, seconded by Jeffery Miller, to adopt the agenda as published. Motion carried unanimously.

**APPROVAL OF LEGISLATION AND RULES COMMITTEE MINUTES OF
OCTOBER 10, 2013**

MOTION: Lillian Nolan moved, seconded by Jeffery Miller to approve the minutes as published. Motion carried unanimously.

ADJOURNMENT

MOTION: Lillian Nolan moved, seconded by Jeffery Miller, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:47a.m.

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**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Sharon Henes Administrative Rules Coordinator		2) Date When Request Submitted: <i>6 November 2013</i>	
		Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> ▪ 10 work days before the meeting for Medical Board ▪ 14 work days before the meeting for all others 	
3) Name of Board, Committee, Council, Sections: Board of Nursing, Legislative/Rule Committee			
4) Meeting Date: 14 November 2013	5) Attachments: <input type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Draft rule amending N 2 and N3 relating to applications – Discussion and Consideration Draft rule amending N 1 relating to school approval – Discussion and Consideration	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing? <input type="checkbox"/> Yes by _____ (name) <input type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
10) Describe the issue and action that should be addressed:			
11) Authorization			
<i>Sharon Henes</i>		<i>6 November 2013</i>	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Bureau Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Board Services Bureau Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

Chapter N 2
LICENSURE

N 2.01 **Authority.** This chapter is adopted pursuant to authority of ss. 15.08, 227.11, and 441.01(3).

N 2.02 **Definitions.** As used in this chapter.

- (1) “Board” means board of nursing.
- (2) “Board approved school” means one of the following:
 - (a) A school in Wisconsin which has been approved by the board or the board has granted authorization to admit students under ch. N 1.
 - (b) A school which participates in the electronic application process.
- (3) “Certificate of Completion” means the applicant has completed the portion of the program equivalent to a diploma in practical nursing or professional nursing.
- (3) “Comparable school” means one of the following:
 - (a) A school holding nursing accreditation by a board-recognized nursing accreditation organization.
 - (b) A school located in the United States approved by the board of nursing for that jurisdiction
 - (c) A school located in a U.S. territory or a province of Canada which approved by the board of nursing for that jurisdiction and meets the standards of the Wisconsin board of nursing.
- (4) “Department” means the department of safety and professional services.
- (5) “Direct supervision” means immediate availability to coordinate, direct and inspect the practice of another.
- (6) “LPN” means licensed practical nurse.
- (7) “NCLEX” means national council licensure examination
- (8) “RN” means registered nurse.

SUBCHAPTER I
LICENSURE BY EXAMINATION

N 2.10 **Qualifications for licensure.** (1) REGISTERED NURSE APPLICANTS. An applicant is eligible for licensure if the applicant:

- (a) Graduated from a high school or its equivalent;
- (b) Does not have an arrest or conviction record, subject to ss. 111.321, 111.322 and 111.335.
- (c) Graduated from one of the following:
 1. a board-approved school of professional nursing
 2. a comparable school of professional nursingor submits evidence of general and professional educational qualifications comparable to those required in this state at the time of graduation.
- (d) Passes the NCLEX.

(2) LICENSED PRACTICAL NURSE APPLICANTS. An applicant is eligible for licensure if the applicant:

- (a) Completed two years of high school or its equivalent;
- (b) Does not have an arrest or conviction record, subject to ss. 111.321, 111.322 and 111.335.
- (c) Graduated from one of the following:
 1. a board-approved school of practical nursing
 2. a comparable school of practical nursingor submits evidence of general and professional educational qualifications comparable to those required in this state at the time of graduation.
- (d) Passes the NCLEX.

N 2.11 Application procedure for applicants from board approved schools. (1) Each applicant shall complete and submit an application by the electronic application process or on forms provided by the department and pay the fee.

(2) The educational administrator or designee for a school of professional nursing or practical nursing shall either:

(a) submit via the electronic application process a verification that the person has graduated or received a certificate of completion; or

(b) submit a certification of graduation or completion to the department.

(3) NCLEX.

(a) The board shall notify the applicant of eligibility for admission to the examination. The applicant shall contact the examination provider to schedule the examination date and time within one year from the time the notice of eligibility is received.

(b) The board shall send notification of results to applicants who fail to earn a passing score on the NCLEX. An applicant may apply to the board for authorization to schedule reexamination. The reexamination may not occur earlier than 45 days after the most recent sitting for the examination.

(4) An applicant who has a pending criminal charge or has been convicted of any crime or ordinance violation shall provide the board all related information necessary for the board to determine whether the circumstances of the arrest or conviction or other offense substantially relate to the circumstances of the licensed activity.

N 2.12 Application procedure for applicants from comparable schools. (1) Each applicant shall complete and submit an application on forms provided by the department.

(2) The school of professional nursing or practical nursing shall forward directly to the department, official transcripts of nursing education for applicants who graduated from the school. If the applicant graduated from a school of professional nursing or practical nursing from outside the United States, the applicant shall submit a valid certificate issued by the commission on graduates of foreign nursing schools or another board approved entity which evaluates education.

(3) NCLEX.

(a) The board shall notify the applicant of eligibility for admission to the examination. The applicant shall contact the examination provider to schedule the examination date and time within one year from the time the notice of eligibility is received.

(b) The board shall send notification of results to applicants who fail to earn a passing score on the NCLEX. An applicant may apply to the board for authorization to schedule reexamination. The reexamination may not occur earlier than 45 days after the most recent sitting for the examination.

(4) An applicant who has a pending criminal charge or has been convicted of any crime or ordinance violation shall provide the board all related information necessary for the board to determine whether the circumstances of the arrest or conviction or other offense substantially relate to the circumstances of the licensed activity.

SUBCHAPTER II LICENSURE BY ENDORSEMENT

N 2.20 Endorsement of an applicant from a nurse licensure compact state.

A license from a state which has adopted the nurse licensure compact is considered to have met educational and other qualifications comparable to those required in this state. (1) The applicant shall

file a completed application, declare Wisconsin as the primary state of residence, and pay the applicable fee.

(2) An applicant who has a pending criminal charge or has been convicted of any crime or ordinance violation shall provide the board with all related information necessary for the board to determine whether the circumstances of the arrest or conviction or other offense substantially relates to the practice of nursing.

(3) An applicant who has a nursing license encumbered by adverse action shall provide the board with all related information necessary to determine whether the Board deems the action taken to warrant a denial in Wisconsin. Any license issued to an applicant with an encumbered nursing license elsewhere shall be a single state license to practice in the state of Wisconsin.

N 2.21 Endorsement of an applicant from another U.S. state, territory or Canada. (1) A license from another U.S. state, territory or Canada is considered to have met educational and other qualifications comparable to those required in this state provided the requirements of the initial license included the following:

(a) Graduated from a school approved by the board in the jurisdiction of initial licensure or had education the board in the jurisdiction of initial licensure deemed to be comparable to a school that board approves.

(b) Passed the NCLEX or other test approved by the board in the jurisdiction of initial licensure.

(2) An applicant shall submit a completed application and pay the applicable fee. The application shall include:

(a) Verification of licensure from the state, territory or province in which the original license by examination was issued and the state, territory or province in which the current license was issued.

(b) Documentation of employment history.

(c) An applicant who has a pending criminal charge or has been convicted of any crime or ordinance violation shall provide the board with all related information necessary for the board to determine whether the circumstances of the arrest or conviction or other offense substantially relate to the practice of nursing.

(d) An applicant who has a license encumbered by adverse action shall provide the board will all related information necessary to determine whether the Board deems the action taken to warrant a denial in Wisconsin.

(e) An applicant who has been terminated from any employment related to nursing shall provide the board with all related information necessary to determine current competency.

(3) An applicant who does not have current nursing education or been employed in a position that requires a nursing license within the last five years may apply to the board for a limited license to enable the applicant to complete a nursing refresher course approved by the board. Upon successful completion of an approved nursing refresher course, the license holder may petition the board for full licensure.

SUBCHAPTER III TEMPORARY PERMITS

N 2.30 Definitions. In this subchapter:

(1) "G.N." means graduate nurse.

(2) "G.P.N." means graduate practical nurse.

N 2.31 Application. A nurse who has graduated from a board approved school or comparable school may be granted a temporary permit. An applicant shall submit a completed application and pay the applicable fee. The application shall include one of the following:

- (1) Verification from a board approved school via the electronic application process that the applicant has graduated or received a certificate of completion.
- (2) A certification of graduation or completion from a board approved school
- (3) An official transcript of nursing education submitted by the school of professional nursing or practical nursing directly to the department.

N 2.32 Title. (1) A registered nurse applicant for licensure by exam who is granted a temporary permit may use the title “graduate nurse” or the letters “G.N.”

(2) A practical nurse applicant for licensure by exam who is granted a temporary permit may use the title “graduate practical nurse” or the letters “G.P.N.”

(3) A registered nurse or practical nurse for licensure by endorsement who is granted a temporary permit may use the title “registered nurse” or “licensed practical nurse.”

N 2.33 Supervision. (1) The holder of a temporary permit shall practice only under the direct supervision of registered nurse.

(2) A holder of a temporary permit who is currently licensed as a registered nurse or practical nurse in another jurisdiction is not required to practice under direct supervision.

N 2.34 Duration. The temporary permit is valid for a period of three months or until the holder receives notification of failing the NCLEX, whichever is shorter. Practice under temporary permits, including renewals under s. 2.35 may not exceed 12 months total duration.

N 2.35 Renewal. (1) A temporary permit for a registered nurse may be renewed once by completing an application, completing a nursing workforce survey and payment of applicable fees.

(2) A temporary permit for a practical nurse may be renewed once by completing an application and payment of the applicable fee.

(3) Subsequent renewals may be granted in hardship cases including illness, family illness or death, accident, natural disaster or delay of verification from another state.

N 2.36 Denial or Revocation. A temporary permit may be denied or revoked for the following:

(1) Providing fraudulent information on an application for licensure.

(2) Misrepresentation of being an R.N., G.N., L.P.N. or G.P.N. without holding a valid temporary permit.

(3) Violation of any of the rules of conduct set forth in ch. N 7.

Chapter N 3 EXAMINING COUNCILS

N 3.01 **Duties.** The duties of the examining councils on registered nurses and licensed practical nurses serve the board of nursing in an advisory capacity.

N 3.02 **Appointment.** (1) The board shall send to nursing related organizations, schools and others a call for nominations for open council appointments prior to the expiration of a term.
(2) Nominations for council appointments shall be filed with the department. Consent of the person nominated shall be included. Self-nominations are allowed.
(3) The board shall appoint a nominee from those submitted.

N 3.03 **Registered nurses council.** (1) **COMPOSITION.** The registered nurse council shall consist of four registered nurses. (2) **QUALIFICATIONS.** Qualifications for appointment to the registered nurse council are a current Wisconsin license to practice professional nursing and experience in nursing practice or nursing education within three years immediately preceding the appointment.

N 3.04 **Practical nurses council.** (1) **COMPOSITION.** The practical nurses council shall consist of one registered nurse, three licensed practical nurses and one registered nurse who is a faculty member of an approved school for practical nurses. No member may be a member of the examining council on registered nurses.

(2) **QUALIFICATIONS.** The qualifications for appointment to the practical nurses council is as follows:
(a) The two registered nurse members of the council shall have a current Wisconsin license to practice professional nursing. One registered nurse member shall have experience as a supervisor of practical nurses within three years immediately preceding the appointment. One registered nurse member shall be a faculty member of an approved school for practical nurses.
(b) The practical nurses members of the council shall have a current Wisconsin license to practice as a licensed practical nurse and experience in practical nursing within three years immediately preceding the appointment.

N 3.05 **Termination of council members.** The Board may terminate the appointment of a council member prior to the expiration of the term if it finds the member is not satisfactorily carrying out any of the duties or if the member is found to have violated rules of the board.

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**BOARD OF NURSING
MEETING MINUTES
OCTOBER 10, 2013**

PRESENT: Julia Nelson, Julie Ellis, Carol Ott, Gretchen Lowe, Jeffrey Miller, Lillian Nolan,

ABSENT: Maria Joseph

STAFF: Dan Williams, Executive Director; Nicholas Tank, Bureau Assistant; Matt Guidry, Bureau Assistant; and other Department Staff

CALL TO ORDER

Julia Nelson, Chair, called the meeting to order at 8:01 a.m. A quorum of five (5) members was present.

ADOPTION OF AGENDA

- Item “K 15”)(Open Session) **ADD** the agenda item titled “K.15 - WCN Letter and Possible Press Conference Attendance”
- Page 2 of the Agenda: Under the topic titled “Deliberation of Proposed Stipulation and Final Decision and Order” replace
 - “12 NUR 300” with “13 NUR 300”
- Page 3 of the Agenda: Under the topic titled “Deliberation on Monitoring Matters” replace
 - “Cheryl Miller, R.N.” with “Cheryl Miller, L.P.N.”

MOTION: Jeffrey Miller moved, seconded by Gretchen Lowe, to adopt the agenda as amended. Motion carried unanimously.

REPORT OF LEGISLATION AND RULES COMMITTEE

COMMITTEE MOTION: Lillian Nolan moved, seconded by Jeff Miller to approve the rule making order amending N 7 relating to code of conduct for posting for economic comments and submission to Clearinghouse. Motion carried unanimously.

MOTION: Jeffrey Miller moved, for the adoption of the Legislation and Rules Committee’s recommendations. Motion Carried unanimously.

REPORT OF EDUCATION AND LICENSURE COMMITTEE

COMMITTEE MOTION: Julie Ellis moved, seconded by Gretchen Lowe, to recognize the appearance of Kay Tupala addressing the Board on behalf of Northeast Wisconsin Technical College. Motion carried unanimously

COMMITTEE MOTION: Julie Ellis moved, seconded by Gretchen Lowe, to grant Northeast Wisconsin Technical College's request for authorization to admit students for their Paramedic-to-ADN Program. Motion carried unanimously.

COMMITTEE MOTION: Julie Ellis moved, seconded by Gretchen Lowe, that the Education and Licensure Committee requests the Board of Nursing to take back total authority to conduct survey visits and write a report as prescribed in N441.01 and rule N1.02(13) to conduct survey visits to schools of nursing effective immediately. Also, the Education and Licensure Committee requests the Board of Nursing to request that a DSPS Staff Member accompany the survey team as a representative of the Department. Motion carried unanimously.

MOTION: Carol Ott moved, for the adoption of the Education and Licensure Committee's recommendations. Motion Carried.

APPROVAL OF MINUTES OF SEPTEMBER 12, 2013

MOTION: Lillian Nolan moved, seconded by Jeffrey Miller, to approve the minutes of September 12, 2013 as published. Motion carried unanimously.

ADMINISTRATIVE MATTERS

MOTION: Lillian Nolan moved, seconded by Jeffrey Miller, to change the meeting date from December 12th to December 19th 2013. Motion carried unanimously.

MOTION: Jeffrey Miller moved, seconded by Lillian Nolan, that Julia Nelson, Jeffrey Miller, and Lillian Nolan be appointed to the screening panel for November. Motion carried unanimously.

MOTION: Jeffrey Miller moved, seconded by Lillian Nolan, that Lillian Nolan, Julia Nelson, and Carol Ott be appointed to the screening panel for December. Motion carried unanimously.

Appointment of Liaisons

Education & Licensing Committee: Carol H. Ott, VACANT, Gretchen R. Lowe, Julie Ellis

Practice Committee: Julie L. Ellis, Maria Joseph, Lillian M. Nolan, Jeffrey G. Miller

Legislation and Administrative Rules Committee: Jeffrey G. Miller, VACANT, Lillian M. Nolan

Endorsements/Examinations/Credentialing Liaison: Julia Nelson

DLSC Monitoring Liaison: Jeffrey G. Miller; ALTERNATE: Julia A. Nelson

Legislative Liaisons: VACANT, Gretchen R. Lowe, Jeffrey G. Miller

Professional Assistance Procedure (PAP) Liaisons: Julia A. Nelson; ALTERNATE: Jeffrey G. Miller

Interstate Compact: Dan Williams

Education Review Liaison to the Office of Education and Examinations: Carol H. Ott;
ALTERNATE: VACANT

Practice Question Liaison: Julie L. Ellis; ALTERNATE: Julia A. Nelson

Screening Panel as Currently Determined by the Board: Carol H. Ott, Julia A. Nelson, Jeffrey G. Miller, Lillian M. Nolan

MOTION: Gretchen Lowe moved, seconded by Jeffrey Miller, to acknowledge the Chair's appointments. Motion carried unanimously.

LEGISLATION/ADMINISTRATIVE RULE MATTERS

MOTION: Jeffrey Miller moved, seconded by Carol Ott, that board approval under 441.12 references pre-licensure schools for Professional Nursing and Practical Nursing only. Motion carried unanimously.

MOTION: Jeffrey Miller moved, seconded by Carol Ott, for DSPS Staff to contact approved schools already in the application process for other nursing programs that further board approval is not required. Motion carried unanimously.

MOTION: Jeffrey Miller moved, seconded by Carol Ott, if the application process involves changes that alter the nursing program's compliance with ch. N 1, the school would have to submit form 3026 "Information Regarding Nursing Program Changes". Motion carried unanimously.

MOTION: Jeffrey Miller moved, seconded by Carol Ott, for DSPS Staff to contact schools that are only offering non pre-licensure nursing programs that board approval is not required. Motion carried unanimously.

MOTION: Julie Ellis moved, seconded by Lillian Nolan, to designate Gretchen Lowe to represent the Board of Nursing at the WCN Press Conference on October 18, 2013. Motion carried unanimously.

CLOSED SESSION

MOTION: Lillian Nolan moved, seconded by Jeffrey Miller, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85 (1)(b), Stats.); to consider closing disciplinary investigation with administrative warning (ss.19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and, to confer with legal counsel (s.19.85(1)(g), Stats.). Julia Nelson read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote; Julia Nelson-yes; Gretchen Lowe-yes; Julie Ellis-yes; Lillian Nolan-yes; Jeffrey Miller-yes; and Carol Ott-yes. Motion carried unanimously.

The Board convened into Closed Session at 11:29 a.m.

DELIBERATION OF PROPOSED STIPULATIONS FINAL DECISIONS AND ORDERS

MOTION: Julie Ellis moved, seconded by Carol Ott, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order in case number 12 NUR 362, Nancy A. Ogden, R.N. Motion carried unanimously.

MOTION: Lillian Nolan moved, seconded by Jeffrey Miller, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order in case number 13 NUR 229, Virginia M. Capelle. Motion carried unanimously.

MOTION: Julie Ellis moved, seconded by Jeffrey Miller, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order in case number; 12 NUR 607, and 12 NUR 300 Jessica L. Bergum, R.N.; 13 NUR 226, Joanne M. Peterson, R.N.; 13 NUR 283, Mary K. Appel, R.N.; 13 NUR 310, Tony B. Madigan, R.N.; 13 NUR 395 David A. Ortiz, R.N. Motion carried unanimously.

PROFESSIONAL ASSISTANCE PROCEDURE

MOTION: Julie Ellis moved, seconded by Jeffrey Miller, to affirm the denial of Jacqueline L. Kerchefski's request to apply for the PAP program. Motion carried unanimously.

CREDENTIALING MATTERS

Adam Bondy – R.N. Licensure by Examination Application

MOTION: Jeffrey Miller moved, seconded by Lillian Nolan, to grant Adam Bondy's request to sit for examination once all other requirements are met. Motion carried unanimously.

Jennifer Buffa – APNP Request for Certification as an APNP

MOTION: Jeffrey Miller moved, seconded by Lillian Nolan, to grant Jennifer Buffa’s request for certification as an APNP once all other requirements are met. Motion carried unanimously.

Carmella Caceres – L.P.N. Licensure by Examination Application

MOTION: Jeffrey Miller moved, seconded by Lillian Nolan, to grant Carmella Caceres’ request to sit for examination once all other requirements are met. Motion carried unanimously.

Jennifer Forster – R.N. Licensure by Examination Application

MOTION: Jeffrey Miller moved, seconded by Lillian Nolan, to grant Jennifer Forster’s request to sit for examination once all other requirements are met. Motion carried unanimously.

Samantha Klaver – L.P.N. Licensure by Examination Application

MOTION: Jeffrey Miller moved, seconded by Lillian Nolan, to grant Samantha Klaver’s request to sit for examination once all other requirements are met. Motion carried unanimously.

Sara Leverston – L.P.N. Licensure by Examination Application

MOTION: Jeffrey Miller moved, seconded by Lillian Nolan, to grant Sara Leverston’s request to sit for examination once all other requirements are met. Motion carried unanimously.

Garrett Tetzlaff – R.N. Licensure by Examination Application

MOTION: Jeffrey Miller moved, seconded by Lillian Nolan, to grant Garrett Tetzlaff’s request to sit for examination once all other requirements are met. Motion carried unanimously.

John Wierzchowski – L.P.N. Licensure by Examination Application

MOTION: Jeffrey Miller moved, seconded by Lillian Nolan, to grant John Wierzchowski’s request to sit for examination once all other requirements are met. Motion carried unanimously.

David Wolk – R.N. Licensure by Examination Application

MOTION: Jeffrey Miller moved, seconded by Lillian Nolan, to grant David Wolk’s request to sit for examination once all other requirements are met. Motion carried.

Comfort James – R.N. Licensure by Endorsement Application

MOTION: Jeffrey Miller moved, seconded by Gretchen Lowe, to grant a license by endorsement to Comfort James once all other requirements are met. Comfort James is licensed in Maryland which required verification of English competency. DSPS has evidence in the application file that she has graduated from a school of professional nursing in the country of her original license. Motion carried unanimously.

Jade Meiselwitz – L.P.N.. Licensure by Endorsement Application

MOTION: Lillian Nolan moved, seconded by Jeffrey Miller, to deny Jade Meiselwitz's application for endorsement. **REASON FOR DENIAL:** Convictions are substantially related to the Practice of Nursing. There is no evidence of rehabilitation which can create a danger to patients. Motion carried unanimously.

Nicole Penass – L.P.N. Licensure

MOTION: Carol Ott moved, seconded by Jeffrey Miller, that DSPS Staff draft a letter to Nicole Penass advising her that her application was denied in January, 2013 and include with that letter a copy of the original denial letter and advise Nicole Penass of her option to reapply. Motion carried unanimously.

MONITORING

Cheryl Miller, L.P.N. – Requesting Return to Full License

MOTION: Carol Ott moved, seconded by Lillian Nolan, to grant the request of Cheryl Miller, L.P.N. for return to full license. Motion carried unanimously.

Shalonda Myles, R.N. – Requesting Full Reinstatement

MOTION: Gretchen Lowe moved, seconded by Julie Ellis, to grant the request of Shalonda Myles, R.N. for full reinstatement. Motion carried unanimously.

Hedy Klinger, R.N. – Requesting Reduction of Screen Frequency and Termination of Therapy

MOTION: Jeffrey Miller moved, seconded by Gretchen Lowe, grant the request of Hedy Klinger, R.N. to terminate therapy and to deny the request for reduction of screen frequency. **REASON FOR DENIAL:** Insufficient evidence of compliance with the order secondary to the positive drug screens in 2013. Motion carried unanimously.

Krista M. (Demoske) Wichman, R.N. – Requesting Reinstatement For Full Licensure

MOTION: Jeffrey Miller moved, seconded by Lillian Nolan, to grant the request of Krista M. (Demoske) Wichman, R.N. for reinstatement for full licensure. Motion carried unanimously.

Julie A Wilcox, R.N. – Requesting Access to Controlled Substances and Termination of Direct Supervision Requirement

MOTION: Julie Ellis moved, seconded by Jeffrey Miller, to deny the request of Julie A Wilcox, R.N. for access to controlled substances and termination of direct supervision requirement. REASON FOR DENIAL: Insufficient evidence of compliance with the order secondary to the positive drug screens in 2013. Motion carried unanimously. Motion carried unanimously.

CASE CLOSINGS

MOTION: Gretchen Lowe moved, seconded by Lillian Nolan, to close case number #13 NUR 362 (T.L.) for Insufficient Evidence (IE). Motion carried unanimously.

MOTION: Lillian Nolan moved, seconded by Jeffrey Miller, to close case number #13 NUR 425 (D.S.) for No Violation (NV) Motion carried unanimously.

MOTION: Gretchen Lowe moved, seconded by Lillian Nolan, to close case number #13 NUR 418 (B.H.) for Lack of Jurisdiction (L1) Motion carried unanimously.

MOTION: Jeffrey Miller moved, seconded by Julie Ellis, to close case number #13 NUR 406 (M.K.) for Lack of Jurisdiction (L1) Motion carried unanimously.

MOTION: Lillian Nolan moved, seconded by Julie Ellis, to close case number #13 NUR 398 (P.B.) for Insufficient Evidence (IE) Motion carried unanimously.

MOTION: Jeffrey Miller moved, seconded by Gretchen Lowe, to close case number #13 NUR 112 (K.G.) for Prosecutorial Discretion (P7) Motion carried unanimously.

RECONVENE TO OPEN SESSION

MOTION: Jeffrey Miller moved, seconded by Lillian Nolan, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 2:27 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Gretchen Lowe moved, seconded by Jeffrey Miller, to affirm all motions made in closed session. Motion carried unanimously.

ADJOURNMENT

MOTION: Carol Ott moved, seconded by Jeffrey Miller, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 3:15 p.m.

DRAFT

Nursing dates for 2014:

Jan 9

Feb 13

March 13

April 10

May 8

June 12

July 10

August – NO MEETING

Sept 11

Oct 9

Nov 13

Dec 11

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**State of Wisconsin
Department of Safety & Professional Services**

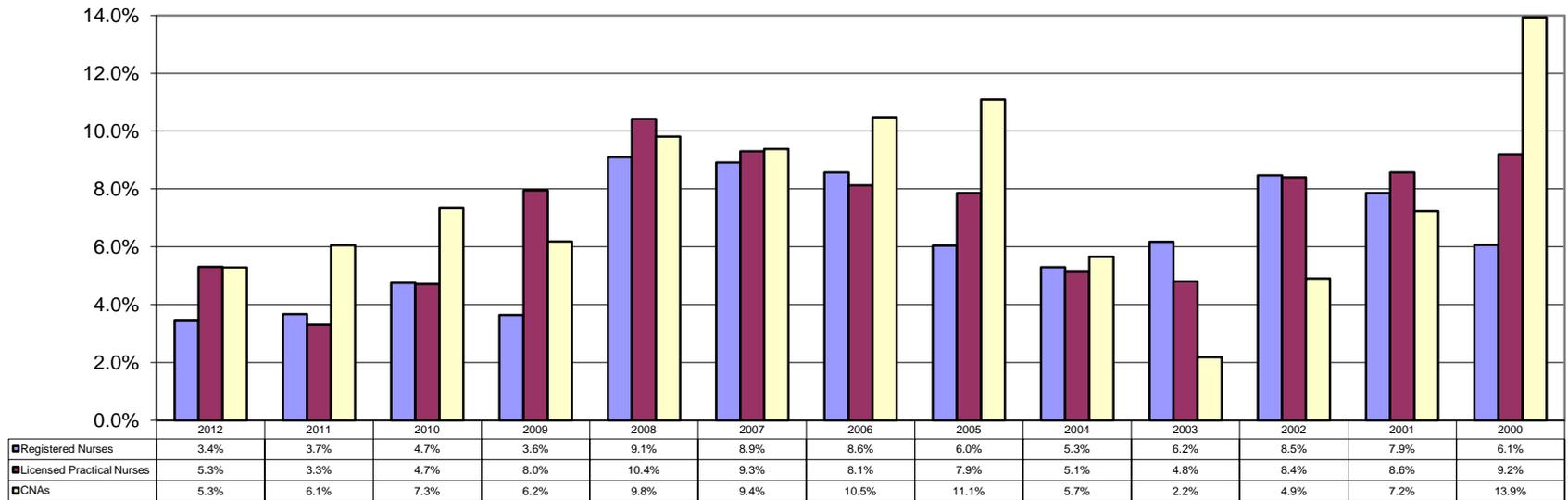
AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Dan Williams		2) Date When Request Submitted: Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> ▪ 10 work days before the meeting for Medical Board ▪ 14 work days before the meeting for all others 	
3) Name of Board, Committee, Council, Sections: WI Board of Nursing			
4) Meeting Date: 11/14/13	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? WHA update – Discussion and Consideration	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing? <input type="checkbox"/> Yes by <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: Per the request of Judy Warmuth, she would like to give an update to the Board. See attached.			
11) Authorization			
Signature of person making this request			Date
Supervisor (if required)			Date
Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Board Services Bureau Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Executive Assistant prior to the start of a meeting.			

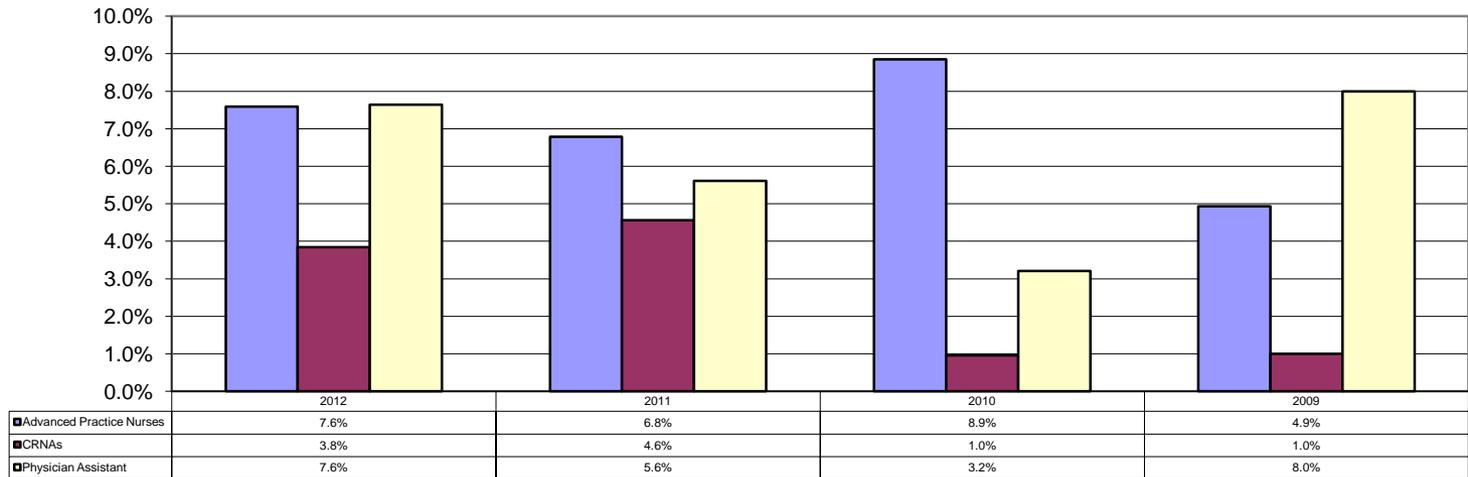
Hospital Vacancy Rates RNs, LPNs and CNAs

Statewide Vacancy Rates - Nursing

Source: WHA Personnel Surveys



Hospital Vacancy Rates Advanced Practice Providers



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**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Sharon Henes Administrative Rules Coordinator		2) Date When Request Submitted: <i>6 November 2013</i>	
		Items will be considered late if submitted after 4:30 p.m. and less than: ▪ 10 work days before the meeting for Medical Board ▪ 14 work days before the meeting for all others	
3) Name of Board, Committee, Council, Sections: Board of Nursing			
4) Meeting Date: 14 November 2013	5) Attachments: <input type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Legislative/Rule Matters – Discussion and Consideration • Update on AB404/SB337	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing? <input type="checkbox"/> Yes by _____ (name) <input type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
10) Describe the issue and action that should be addressed:			
11) Authorization			
<i>Sharon Henes</i>		<i>5 November 2013</i>	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Bureau Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Board Services Bureau Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

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**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Carolann Puster, Program and Policy Analyst		2) Date When Request Submitted: 10/29/2013 Items will be considered late if submitted after 4:30 p.m. on the deadline date: <ul style="list-style-type: none"> ▪ 8 business days before the meeting for paperless boards ▪ 14 business days before the meeting for all others 	
3) Name of Board, Committee, Council, Sections: Board of Nursing			
4) Meeting Date: 11/14/2013	5) Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	6) How should the item be titled on the agenda page? Nurse Workforce Survey Requests	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both		8) Is an appearance before the Board being scheduled? <input checked="" type="checkbox"/> Yes (Fill out Board Appearance Request) <input type="checkbox"/> No	9) Name of Case Advisor(s), if required:
10) Describe the issue and action that should be addressed: DSPS and DWD work together to administer the Nurse Workforce Survey, per WI Stats 441.01 and 106.30. The 2 agencies are requesting the Board to consider and vote on the following during the 11/14 meeting: 1) Allow DSPS to waive the survey requirement for nurses renewing later than the active data collection date. This is ~1 week after the renewal expiration date, and will be March 7, 2014 for the upcoming RN renewal. DWD does not utilize data collected after this date in analysis or reporting. Both agencies are expending resources to provide paper surveys after the electronic survey ends, and nurses are expending time and cost to comply with the requirement, but the data is not being utilized. DSPS would continue to include the \$4 survey fee in the renewal fee for all nurses, regardless of whether or not the survey itself is waived. 2) Whether or not item #1 is approved by the board, DSPS and DWD also request the permission to stop providing paper copies of the survey. A PDF of the survey is available on the DSPS website for nurses to print from home, work, public library, DWD Job Centers, etc. Paper surveys are needed to meet the survey requirement if a nurse prefers not to (or is not able to) take the electronic survey, or if the nurse renews late and the electronic survey is no longer available.			
11) Authorization			
 Signature of person making this request		10-29-13 Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

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**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Carol Ott		2) Date When Request Submitted: Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> ▪ 10 work days before the meeting for Medical Board ▪ 14 work days before the meeting for all others 	
3) Name of Board, Committee, Council, Sections: WI Board of Nursing			
4) Meeting Date: 11/14/13	5) Attachments: <input type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Criminal Background Checks/Fingerprinting – Discussion and Consideration	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing? <input type="checkbox"/> Yes by <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: Status as to legislative pursuit of mandatory fingerprinting for nurse licensure. <u>WNA Position</u> The Wisconsin Nurses Association (WNA) supports the use of Fingerprint-based CBCs as a part of the RN licensure process as one means of enhancing public safety, as long as the criminal background check does not unnecessarily burden the applicant nor interfere with due process. MOTION from September-2013: Carol Ott moved, seconded by Lillian Nolan, that the Board of Nursing will seek Legislative support to amend 440.15 and 440.03 to make an exception and to require finger printing as a requirement for licensure or endorsement for nurses. Motion carried unanimously.			
11) Authorization			
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Board Services Bureau Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Executive Assistant prior to the start of a meeting.			

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