Wisconsin Department of Safety and Professional Services

Mail To: **P.O. Box 8366**
Madison, WI 53708-8366
FAX #: (608) 266-2602
Phone #: (608) 266-2112

1400 E. Washington Avenue
Madison, WI 53703
E-Mail: web@dsps.wi.gov
Website: http://dsps.wi.gov

BOARD OF NURSING

IN-STATE NURSING SCHOOL SELF-EVALUATION REPORT FOR CONTINUATION OF APPROVAL

Wisconsin Administrative Code Chapter N 1.10 requires schools of nursing to file an annual self-evaluation report on a form approved by the Board of Nursing in order to maintain continuation of Board approval.

NOTE: This form must be completed by in-state nursing schools only; out-of-state nursing schools must complete form #3069OOE, *Out-of-State Nursing School Self-evaluation Report for Continuation of Approval*.

Submit this completed and signed report to: dspsexaminationsoffice@wisconsin.gov.

Name of nursing school:_____

Nursing school address:_____

_____

Nursing program(s) (ADN, BSN, other): _____

Name of educational administrator: _____

Directions for completion of this self-evaluation report: For each "no" or "N/A" ("not applicable") response indicated below, please provide an explanation in the space provided on page six (6).

CHAPTER N 1.05 SCHOOL OF NURSING INITIAL APPROVAL

1. ☐ Yes ☐ No ☐ N/A School has been approved by the Board of Nursing.

2. ☐ Yes ☐ No ☐ N/A School is currently conditionally approved by the Board and is not admitting new students.

3. ☐ Yes ☐ No ☐ N/A School is currently authorized by the Board to admit students, but is not yet approved.

CHAPTER N 1.07 ACCREDITATION

IMPORTANT: All documents submitted to or received from a nursing accreditation agency must be filed with the Board of Nursing. In addition, notice withdrawal or change in school of nursing accreditation status must be sent to the Board of Nursing. You may attach those items to this self-evaluation report.

4. ☐ Yes ☐ No ☐ N/A School has received accreditation by the Commission on Collegiate Nursing Education (CCNE) or by the Accreditation Commission for Education in Nursing (ACEN)

5. ☐ Yes ☐ No ☐ N/A If school grants a certificate of completion, school holds accreditation at the level of the completed degree (level at which diploma is conferred).

Committed to Equal Opportunity in Employment and Licensing

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CHAPTER N 1.08 STANDARDS

N 1.08 (1) Organizations and Administration

6.☐ Yes ☐ No ☐ N/A Governing institution has designated an educational administrator and has established administrative policies, and provided fiscal, human, physical, clinical and technical learning resources to support school processes, security and outcomes.

7.☐ Yes ☐ No ☐ N/A Governing institution provides fiscal, human, physical, clinical and technical learning resources to support school processes, security and outcomes.

8.☐ Yes ☐ No ☐ N/A Governing institution has maintained institutional accreditation.

9.☐ Yes ☐ No ☐ N/A Governing institution has developed and maintained written school of nursing administrative policies.

10.☐ Yes ☐ No ☐ N/A Governing institution has written contracts between school of nursing and institutions which offer associated academic study, clinical facilities and agencies for related services to students.

N 1.08 (2) Educational Administrator

11.☐ Yes ☐ No ☐ N/A School of nursing has an educational administrator in place with a current, active registered nurse license or privilege to practice in Wisconsin that is not encumbered.

12.☐ Yes ☐ No ☐ N/A Educational administrator has a graduate degree with a major in nursing.

13.☐ Yes ☐ No ☐ N/A Educational administrator has knowledge of learning principles for adult education, including nursing curriculum development, administration and evaluation.

14.☐ Yes ☐ No ☐ N/A Educational administrator has **either** educational preparation (master's degree in nurse education or doctorate degree in nurse education) **or** at least two (2) years experience as an instructor in a nursing education program within the last five (5) years.

15.☐ Yes ☐ No ☐ N/A Educational administrator has current knowledge of nursing practice.

N 1.08 (3) Faculty

16.☐ Yes ☐ No ☐ N/A School of nursing has evidence of faculty meeting standards in N 1.08(3) on file at the school of nursing office and available to the Board of Nursing upon request.

17.☐ Yes ☐ No ☐ N/A Qualified professional nursing faculty all holds a current, active registered nurse license or privilege to practice in Wisconsin that is not encumbered.

18.☐ Yes ☐ No ☐ N/A Qualified professional nursing faculty all holds a graduate degree with a major in nursing. Interprofessional faculty teaching non-clinical nursing courses have advanced preparation appropriate for the content being taught.

19.☐ Yes ☐ No ☐ N/A Qualified practical nursing faculty all holds a current, active registered nurse license or privilege to practice in Wisconsin that is not encumbered.

20.☐ Yes ☐ No ☐ N/A Qualified practical nursing faculty all holds a baccalaureate degree with a major in nursing.

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Chapter N 1.08 (3) Faculty Exceptions

21.☐ Yes ☐ No ☐ N/A School of nursing applied for, and was granted prior approval of, all utilized nursing faculty exceptions as required in N 1.08(3)(d).

22.☐ Yes ☐ No ☐ N/A School of nursing has provided exception faculty with a supervisor who meets qualifications in N 1.08(3)(b) or N 1.08(3)(c).

23.☐ Yes ☐ No ☐ N/A School of nursing has maintained a minimum of 50% of faculty that are fully-qualified as required in N 1.08(3)(b) or N 1.08(3)(c).

24.☐ Yes ☐ No ☐ N/A Each standard nursing exception faculty has a baccalaureate degree in nursing and is actively enrolled in a master's program with a major in nursing, or a bachelor's in nursing to doctorate in nursing program, or a doctorate in nursing program as required in N 1.08 (3)(d)(1).

25.☐ Yes ☐ No ☐ N/A Each emergency exception faculty has a baccalaureate degree in nursing and is employed only for a short-term, unanticipated emergency situation including medical leave, for a term no longer than one semester as permitted in N 1.08(3)(d)(2).

26.☐ Yes ☐ No ☐ N/A If utilized, no more than one non-nursing master's degree exception faculty is in place at any one time, and the faculty has a bachelor's degree in nursing, a graduate degree related to the topic of the course the person is teaching, has experience in the area of teaching assignment, and has a unique combination of knowledge, experience and skills that best serve the school, faculty, and students in a specific content area as required in N 1.08(3)(d)(3).

Chapter N 1.08 (4) Curriculum

27.☐ Yes ☐ No ☐ N/A Curriculum enables the student to develop the nursing knowledge, skills and abilities necessary for the level, scope and standards of competent nursing practice expected at the level the licensure.

28.☐ Yes ☐ No ☐ N/A Curriculum is developed by a faculty member with a graduate degree.

29.☐ Yes ☐ No ☐ N/A Curriculum is revised as necessary to maintain a program that reflects advances in health care and its delivery.

30.☐ Yes ☐ No ☐ N/A Curriculum includes evidence-based learning experiences and methods of instructions consistent with the written curriculum plan. (Methods of instruction may include distance education methods.)

31.☐ Yes ☐ No ☐ N/A Curriculum includes diverse didactic and clinical learning experiences consistent with program outcomes.

32.☐ Yes ☐ No ☐ N/A Coursework includes content in the biological, physical, social and behavioral sciences to provide a foundation for safe and effective nursing practice.

33.☐ Yes ☐ No ☐ N/A Coursework includes content regarding professional responsibilities, legal and ethical issues, and history and trends in nursing and health care.

34.☐ Yes ☐ No ☐ N/A Coursework includes didactic content and supervised clinical experiences in the prevention of illness, and the promotion, restoration and maintenance of health in patients across the lifespan and from diverse cultural, ethnic, social and economic backgrounds.

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Chapter N 1.08 (5) Clinical Learning Experiences

35.☐ Yes ☐ No ☐ N/A Patient experiences occur in a variety of clinical or simulated settings.

36.☐ Yes ☐ No ☐ N/A Clinical/simulated settings include integration of patient safety principles throughout the didactic and clinical coursework.

37.☐ Yes ☐ No ☐ N/A Clinical/simulated settings include implementation of evidence-based practice to integrate best research with clinical expertise and patient values for optimal care, including skills to identify and apply best practices to nursing care.

38.☐ Yes ☐ No ☐ N/A Clinical/simulated settings provide patient-centered, culturally competent care that recognizes the patient or designee is the source of control or full partner in providing coordinated care.

39.☐ Yes ☐ No ☐ N/A Clinical/simulated settings provided respect patient differences, values, preferences, and expressed needs.

40.☐ Yes ☐ No ☐ N/A Clinical/simulated settings involve patients or designees in decision-making and care management.

41.☐ Yes ☐ No ☐ N/A Clinical/simulated settings coordinate and manage patient care across settings.

42.☐ Yes ☐ No ☐ N/A Clinical/simulated settings explain appropriate and accessible interventions to patients and populations that may positively affect their ability to achieve healthy lifestyles.

43.☐ Yes ☐ No ☐ N/A Clinical/simulated settings collaborate with interprofessional teams to foster open communication, mutual respect and shared decision-making in order to achieve quality patient care.

44.☐ Yes ☐ No ☐ N/A Clinical/simulated settings participate in qualify improvement processes to monitor patient care outcomes, identify possibility of hazards and errors and collaborate in the development and testing of changes that improve the quality and safety of health care systems.

45.☐ Yes ☐ No ☐ N/A Cooperating agencies selected for clinical experiences have standards which demonstrate concerns for the patient and evidence the skillful application of all measures of safe nursing practices.

46.☐ Yes ☐ No ☐ N/A Faculty teaching clinical or practicum courses shall be experiences in the clinical area of the course and maintain clinical expertise.

47.☐ Yes ☐ No ☐ N/A Faculty-supervised clinical practice includes development of skills in direct patient care, making of clinical judgments, care and management of both individuals and and groups of patients across the lifespan, and delegation to and supervision by qualified faculty.

48.☐ Yes ☐ No ☐ N/A Clinical experiences are supervised by qualified faculty.

49.☐ Yes ☐ No ☐ N/A All student clinical experiences, including those with preceptors, are directed by nursing faculty.

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N 1.08 (6) Preceptors

50.☐ Yes ☐ No ☐ N/A Preceptors are approved by the faculty of the school of nursing.

51.☐ Yes ☐ No ☐ N/A School provides each preceptor with an orientation concerning the roles and responsibilities of the students, faculty and preceptors.

52.☐ Yes ☐ No ☐ N/A Preceptor has clearly documented roles and responsibilities.

53.☐ Yes ☐ No ☐ N/A Clinical preceptors have an unencumbered license or privilege to practice in Wisconsin as a nurse at or able the licensure level for which the students is being prepared.

54.☐ Yes ☐ No ☐ N/A Preceptors demonstrate competencies related to the area of assigned clinical teaching responsibilities.

N 1.08 (7) Evaluation

55.☐ Yes ☐ No ☐ N/A School has evidence of implementation of a comprehensive, systematic plan for ongoing evaluation which reflects progress toward or achievement of program outcomes.

N 1.09 NCLEX Pass Rates

56.☐ Yes ☐ No ☐ N/A School meets NCLEX pass rate requirements in N 1.09 (2)(a); school's recent annual NCLEX pass rate of graduates taking NCLEX for the first time was a minimum of 80%.

57.☐ Yes ☐ No ☐ N/A For a school that does not meet requirements in N 1.09(2)(a), indicate if school meets NCLEX pass rate requirements in N 1.09(2)(b); school's recent annual NCLEX pass rate of all graduates taking NCLEX, including those who repeated the test, was a minimum of 80%, and *****the school has submitted an explanation or analysis document to the Board along with the school's plan to meet the NCLEX pass rate standard in N 1.09(2)(a).

***NOTE**: If not previously submitted, you may attach the explanation or analysis document and the school's plan to meet the NCLEX pass rate standards to this self-evaluation report.

N 1.10 CONTINUATION OF BOARD OF NURSING APPROVAL

58.☐ Yes ☐ No ☐ N/A School has maintained nursing accreditation without a change in accreditation status or withdrawal of accreditation.

59.☐ Yes ☐ No ☐ N/A School has forwarded all documents that were submitted to or received from a nursing accreditation agency to the Board of Nursing.

60.☐ Yes ☐ No ☐ N/A All nursing accreditation reports regarding school of nursing indicate nursing accreditation standards are being met.

61.☐ Yes ☐ No ☐ N/A School has maintained compliance with all rules in Chapter N 1.

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SELF-EVALUATION NOTES

For each "no" or N/A" in this report, please provide an explanation for the response in the space provided below; please indicate the corresponding item number from the report for each explanation. Attach additional pages as necessary.

FORM COMPLETED BY:

Educational Administrator	Title
Signature	Date
Telephone Number	Email Address