

Information required by the Division of Industry Services to satisfy provisions of the Rental Weatherization Program

Scenario	Documentation Required
Building Razed	1. Demolition permit, or 2. Paid invoice from demolition company, or 3. Tax print-out from treasurer, or 4. Letter from: <ul style="list-style-type: none"> a. Fire department (test burn), or b. Local building inspection dept. or other municipal official
Involuntary Transfer	Copy of court order: <ul style="list-style-type: none"> a. Probate, or b. Divorce, or c. Foreclosure, or d. Bankruptcy
Stipulation or Waiver "In Error"	1. Owner occupancy - Closing statements PLUS one of the following: <ul style="list-style-type: none"> a. Driver's license (showing property address) b. Telephone bills (two months) c. Tax returns (two years) d. W-2's (two years) 2. Occupancies regulated by the Wisconsin Department of Health and Human Services <ul style="list-style-type: none"> a. Copy of license referring to hotel/motel/rooming houses, hospital, nursing home, or bed and breakfast (Not CBRF's)
Vacant land; non-residential or mobile home	1. Tax bill (vacant land), or 2. Letter from local building inspection department or other municipal official 3. Photographs are not accepted as documentation
Built under Uniform Dwelling Code or Commercial Code	1. Copy of originally approved building permit or 2. Copy of originally approved sanitary permit
"No Rent" Exclusion	1. Copy of life estate.
Condominium (in building with three or more dwelling units)	1. Condominium declaration or by-laws, or 2. Letter from local building inspection department or other municipal official
Deferral of legal action (extension)	1. Field inspection report, and 2. Completed application, and 3. Fees